



THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING
AGENDA

February 18, 2025

7:00 pm

Markstay-Warren Council Chambers

21 Main St. S. Markstay, ON

Pages

1. Opening remarks and call meeting to order
2. Land acknowledgment
3. Roll Call
4. Approval of the Agenda
5. Disclosure of Pecuniary Interest and General Nature Thereof
6. Petitions and Delegations
 - 6.a Delegation - Community Garden in Hagar 7
7. Public Inquiries
 - *General Public Inquiries shall be limited to five minutes in length per person and to a total duration of 15 minutes for all public inquiries section of the agenda.*
 - *The Clerk shall advise the Chair once the prescribed time limit has lapsed.*
 - *Attendees wishing to speak shall stand and await approval from the Chair before commencing. Once approval is granted, the attendee shall state their first and last name which the Clerk will record in the minutes. Questions will be taken one at a time, in the order received.*
 - *Attendees wishing to ask more than one questions shall give all other attendees the opportunity before being permitted to ask a second question.*
 - *The Chair shall be given first opportunity to respond to the attendee and may ask members of Council or staff for further input. Questions requiring a lengthy answer or which require research shall be directed to staff for further review.*

- *The Chair shall have the right to curtail any questions which are not related to an agenda item, that has previously been presented to council or questions which are deemed to be inappropriate, derogatory or otherwise not suitable for discussion in an open meeting.*
- *This opportunity to speak shall not be used to file complaints of any nature. Attendees wishing to file a complaint shall direct the information to municipal administration staff outside of meeting times.*

8. Reports from Committees, Municipal Officers, Department Head

8.a Markstay-Warren Public Library Board

8.a.1	Markstay-Warren Public Library Board Minutes - November 2024	9
8.a.2	Library CEO Report for November and December 2024	13
8.a.3	New Library Location - Parking Lot Map	31
8.a.4	New Library Location - Open House	32

8.b Fire Department 2024 Year End Report 33

9. Consent Agenda

9.a Adoption of Committee Meeting Minutes

9.a.1	Public Works Committee Meeting MINUTES for November 28, 2024	39
9.a.2	Recreation Committee MINUTES - November 28, 2024	42
9.a.3	Asset Management Committee MINUTES - April 2, 2024	44
9.a.4	Committee of the Whole Meeting Minutes - January 14, 2025	46
9.a.5	Regular Council Meeting MINUTES for January 13, 2025	48

10. Routine Management Reports

10.a Cash Disbursements

10.a.1	December 2024 Cash Disbursements Report	51
10.a.2	January 2025 Cash Disbursements Report	68

11. Correspondence for Council's information only

11.a Manitoulin-Sudbury District Services Board

11.b Sudbury East Planning Board Audited Financial Statements

11.c Public Health Sudbury and District

11.d Municipal Property Assessment Corporation (MPAC)

11.e Sudbury East Municipal Association (SEMA)

11.f Association of Municipalities of Ontario

12. Business Arising from Meeting Minutes

13. New Business

13.a	Q4 Update on initiatives of SEBBS By-Law Department	90
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13.b	Q4 Update on Initiatives of SEBBS Building Controls and By-Law Department	92
13.c	Fire Chief Job Description	
13.d	Repair of Fire Tanker 1543	
13.e	Resolution - Honourable Prime Minister Trudeau	95
13.f	Pre-Budget Spending Briefing Note	99
14.	Unfinished Business/Ongoing Projects	
14.a	Update Resolution 2025-SPC-03	
15.	By-laws	
15.a	By-Law 2025-03 to Provide for an Interim Tax Levy	100
15.b	By-Law 2025-05 Policy to compensate for Travel Expenses	103
16.	Motions	
17.	Notice of Motions	
17.a	To Create a Municipal Facebook Page	108
17.b	To Appoint Fire Chief	109
17.c	To Re-Instate Municipal Social Media	110
17.d	Enforce Traffic Speed on Rutland Street in Warren	111
17.e	Committee Meetings Schedules	112
17.f	To clarify By-Law 2024-36 - Noise	113
18.	Addendum	
19.	Announcements and inquiries	
20.	Adjournment	

**LA CORPORATION DE LA MUNICIPALITÉ DE
 MARKSTAY-WARREN
 RÉUNION RÉGULIÈRE DU CONSEIL
 ORDRE DU JOUR**

le 18 février 2025

19 h 00

Markstay-Warren Council Chambers

		Pages
1.	Remarques préliminaires et ouverture de la réunion	
2.	Reconnaissance des terres	
3.	Appel nominal	
4.	Approbation de l'Ordre du jour	
5.	Divulgence des intérêts pécuniaires	
6.	Pétitions et Délégations	
6.a	Delegation - Community Garden in Hagar	7
7.	Période de questions	
8.	Rapports des Comités, Agents municipaux, Chefs de départements	
8.a	Markstay-Warren Public Library Board	
8.a.1	Markstay-Warren Public Library Board Minutes - November 2024	9
8.a.2	Library CEO Report for November and December 2024	13
8.a.3	New Library Location - Parking Lot Map	31
8.a.4	New Library Location - Open House	32
8.b	Fire Department 2024 Year End Report	33
9.	Ordre du jour de consentement	
9.a	Adoption of Committee Meeting Minutes	
9.a.1	Public Works Committee - November 28, 2024 - Minutes	39
9.a.2	Recreation Committee MINUTES - November 28, 2024	42
9.a.3	Asset Management Committee MINUTES - April 2, 2024	44
9.a.4	Committee of the Whole Meeting Minutes	46
9.a.5	Regular Council Meeting MINUTES for January 13, 2025	48

10.	Rapports des départements	
10.a	Rapport mensuel sur les dépenses	
10.a.1	December 2024 Cash Disbursements Report	51
10.a.2	January 2025 Cash Disbursements Report	68
11.	Correspondance pour information seulement	
11.a	Le conseil des services du District de Manitoulin- Sudbury	
11.b	Sudbury East Planning	
11.c	Bureau de Santé de Sudbury et District	
11.d	Société d'évaluation foncière des municipalités (SÉFM)	
11.e	Sudbury East Municipal Association (SEMA)	
11.f	Association des Municipalités de l'Ontario	
12.	Affaires découlants des procès-verbaux des réunions	
13.	Affaires nouvelles	
13.a	Q4 Update on initiatives of SEBBS By-Law Department	90
13.b	Q4 Update on Initiatives of SEBBS Building Controls and By-Law Department	92
13.c	Fire Chief Job Description	
13.d	Repair of Fire Tanker 1543	
13.e	Resolution - Honourable Prime Minister Trudeau	95
13.f	Pre-Budget Spending Briefing Note	99
14.	Travaux inachevés/projets en cours	
14.a	Update Resolution 2025-SPC-03	
15.	Arrêtés municipaux	
15.a	By-Law 2025-.03 to Provide for an Interim Tax Levy	100
15.b	By-Law 2025-05 Policy to compensate for Travel Expenses	103
16.	Motions	
17.	Avis de Motions	
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18.	Addendum	

19. **Annonces et questions**

20. **Levée de la réunion**

Denise Hamilton

From: Kim Morris
Sent: January 28, 2025 2:43 PM
To: Denise Hamilton
Subject: Fw: Community Garden in Hagar

This is a delegation for February.
This document is the attachment.

Kim T. Morris

CAO/Clerk

DG/Greffière

Municipality of Markstay-Warren

(705)853-4536 ext. 202

Email: kmorris@markstay-warren.ca



From: Paige Smith <paigeileensmith@outlook.com>

Sent: Monday, January 27, 2025 4:52 PM

To: Kim Morris <kmorris@markstay-warren.ca>; Rachele Poirier <rpoirier@markstay-warren.ca>; Francine Berube <fberube@markstay-warren.ca>; Laura Schell <lschell@markstay-warren.ca>; Steven Olsen <solsen@markstay-warren.ca>; Mark Corner <mcorner@markstay-warren.ca>

Subject: Community Garden in Hagar

To the city & Council of markstay-warren

On behalf of the homesteading committee,

we would like to inquire about starting a community garden at the park in Hagar this spring. We have members willing to donate the raised beds and have support from the property owner behind the park (49 Noland). Our members and committee would take full responsibility for maintaining and managing the garden and any liability issues. Seeds, soil, fertilizer will all be donated by local members of our community and committee. We would be using this as a teaching tool for the young ones and all those willing to participate in the community. The bounty of the gardens will be free for members of markstay-warren. Some of the things we would like to grow are zucchini, tomatoes, peppers, cucumbers, and other produce that our community could be aided by. We feel as though this could especially help elders and people needing a few extra groceries in times where inflation has many struggling to bring home solid, healthy food to their families. As a homesteading committee we feel as though this can be an extremely beneficial and prosperous way to foster good will and neighborhood relations within markstay-warren. We look forward to a response and for steps on how to achieve this.

Markstay-Warren Homesteading Committee

Get [Outlook for iOS](#)

Markstay-Warren Public Library Board

November Meeting Minutes

Held 6:30 pm, Monday, November 11, 2024 – Markstay Council Chambers

In Attendance:

Monica McDonald, Board Chair
Christiane Colard
Ginette Laporte
Colette Raymond-Hebert
Rachelle Poirier, Councillor Designate
Laura Schell, Councillor Alternate

Staff:

Pamela Kelly, CEO

Recording:

Monica McDonald, Board Chair
Pamela Kelly, CEO

Regrets:

1. Call to order

This meeting was called to order at 6:30 p.m. by Board Chair.

2. Declaration of pecuniary interest

None

3. Adoption of agenda

Add 8.10 Superconference Toronto

#24 - 124

Moved By: Christiane Colard

Seconded By: Ginette Laporte

BE IT RESOLVED THAT the amended agenda for the November Library Board meeting held on November 11, 2024 be accepted as circulated.

CARRIED

4. Minutes of previous meeting – September 9, 2024

#24 – 125

Moved By: Christiane Colard

Seconded By: Ginette Laporte

BE IT RESOLVED THAT the minutes from the September meeting held on September 9, 2024 be accepted as circulated.

CARRIED

5. CEO Report for September and October 2024

In addition to print report:

- New partnership with OCOF, feedback extremely positive from attendees.
- Walk n' Coffee resume program
- OPLW week celebration a success
- Community Impact Award
- Canadian Choice Award
- 2024 Public Library Service Award – shortlisted
- Warren Branch to relocate

#24 – 126

Moved By: Colette Raymond-Hebert

Seconded By: Christiane Colard

BE IT RESOLVED THAT the CEO's written and verbal report for September and October 2024 be accepted as circulated.

CARRIED

6. Financial Report

- Correspondence confirming CVITP Grant for \$1180 received.
- No financials received.

7. Correspondence

7.1 **Sudbury East Chamber of Commerce** – Award ceremony on October 1, 2024.

7.2 **OLA** – OLA and FOPL continue to advocate for increased investment into the Public Library Operating Grant.

7.3 **Sudbury East Chamber** – Congratulations and thank you for attending ceremony and being an essential part of the community.

7.4 **Congratulations** – Canadian Choice Award Nomination

7.5 **CLEO** – minimum wage increases .60cents effective October 1, 2024.

7.6 **OLA** – OPLW October 20 – 26, 2024 Libraries for life/Bilbios pour la vie, a celebration of libraries as a lifelong institution.

7.7 **CVITP** – invite to return to Community Volunteer Income Tax Program organization, clinic and volunteer registration completed.

7.8 **FOPL** – National advocacy a priority, Libraries as social infrastructure campaign to municipal and provincial governments in understanding the critical role that libraries play in building communities and strengthening social infrastructure.

8. New Business

8.1 **Board Training – OLS** – 10 things you need to know
Clarity to the mandate of the library and who we are governed by.

8.2(1) **Board Member resignation**

8.2(2) **Board Member resignation**

8.3 **Board Vacancy**

No letters of interest received to date, new deadline to be reposted.

8.4 **Markstay Internet**

Shared internet with R.D.S.B. no longer feasible due to access restrictions.
Library required to seek out their own internet.

8.5 **Draft Schedule for 2025 Library Board Meeting**

#24 – 127

Moved By: Christiane Colard

Seconded By: Colette Raymond-Hebert

BE IT RESOLVED THAT the Board accepts the draft 2025 meeting schedule.

CARRIED

8.6 Christmas Parades – Markstay, November 30, 2024, Warren, December 14, 2024.
Anyone wishing to take part please reach out to CEO.

8.7 Staff and Board Christmas Appreciation Year End
There will be no gathering this year.

8.8 Warren Branch – Move

#24 – 128

Moved By: Ginette Laporte
Seconded By: Christiane Colard

BE IT RESOLVED THAT the Board approves the recommendation both library branches be closed from December 20 – January 20, 2025 to complete the Warren Branch move to Ecole St-Thomas.

There has been no public disclosure to date, Board Chair to contact CAO for direction.

8.9 2025 Budget

Due to new location it will be difficult to come up with some actuals. CEO asked for direction as to whether or not to offer sports and recreation for May and June 2025. CEO to come up with dollar value to run program.

8.10 Super Conference - Toronto

The Library's submission has been shortlisted for the 2024 Public Library Service Award. The winning library will be announced at the Awards Gala at the Ontario Library Association Super Conference on January 30, 2025. Through a board vote, the CEO and assistant have been asked to attend. The Ministry of Tourism, Culture and Gaming will support some of the travel and hotel costs for being shortlisted.

9. Other –

10. Next Meeting – Monday, January 13, 2025 – **Ecole St-Thomas** at 6:30 p.m.

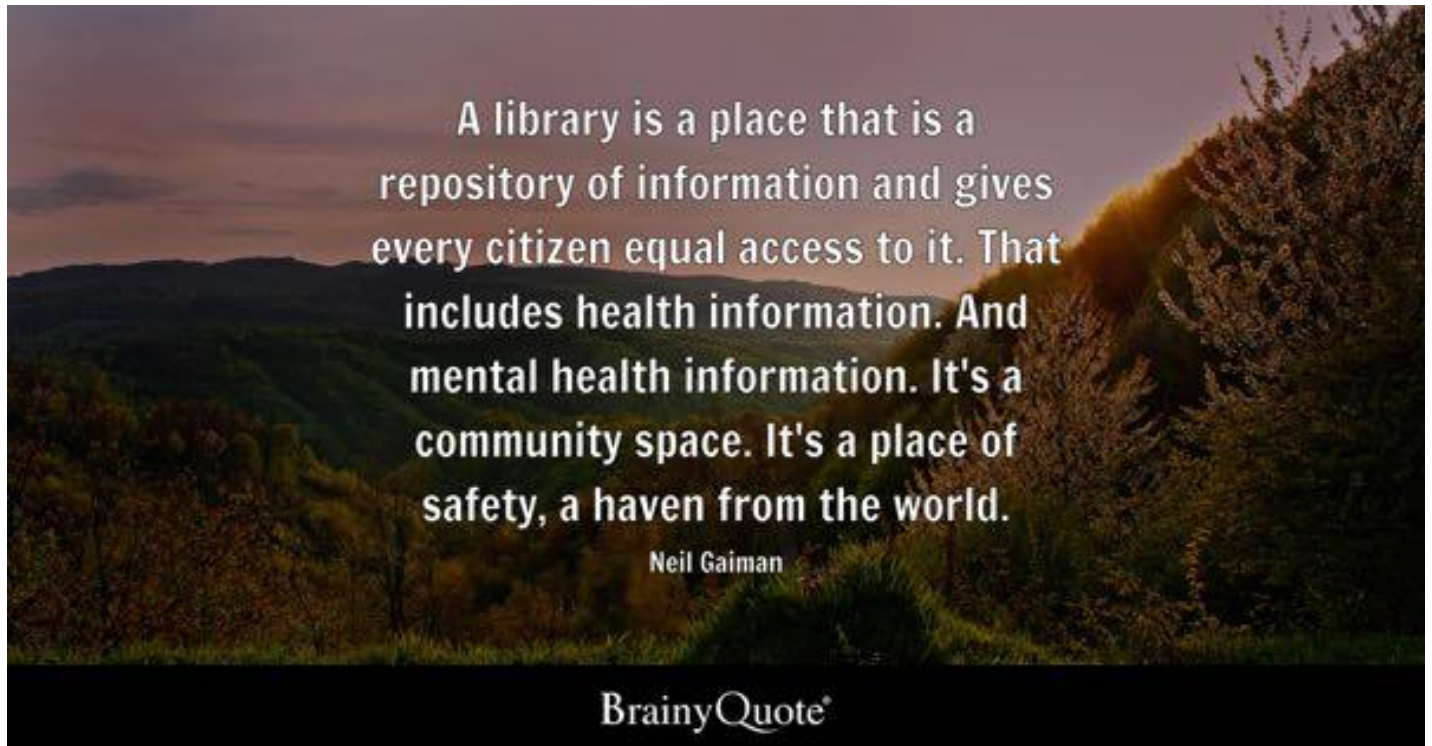
11. Closed Meeting – HR Matter – Identifiable Persons – if required

12. Motion to adjourn

Meeting adjourned at 7:49 p.m.

#24 – 129

Moved By: Colette Raymond-Hebert



“Libraries as Social Infrastructure” The importance of understanding the critical role libraries play in building communities and strengthening social infrastructure. It is paramount that chief funders of our library, municipal and provincial governments understand the role played in the health and well-being of our rural community. Libraries are the only GLAM (galleries, libraries, archives and museums) sector with no direct federal funding despite the broad social and economic benefits libraries bring to their communities. The CFLA (Canadian Federation of Library Associations) has focused their advocacy on:

- Increased funding to public libraries to support them as an essential part of the social infrastructure of our communities.
- Increased investment in organization that provide accessible reading services.
- Increased support for indigenous libraries and indigenous library workers.

The last week in October through November 2 library staff collected additional statistical information for typical week which the CEO will use for the mandatory Annual Survey of Public Libraries to be completed in the New Year.

More and more the needs of the community are met by **“Reimagining the Librarian”**

The borrowing of books, not to be undervalued, but is a small component of the role of library staff. We assist local individuals in managing the complexities of life, from navigating the health system to helping those with housing needs. People often seek the library as a connection to health, housing, employment, Literacy, and other areas. On any given day, staff may encounter those seeking resources for substance abuse and mental health issues. Often times people are seeking a listening ear in a safe place. Staff are not trained in specific fields but are able to offer resources or contact information.

The impending move of the Warren Branch has been unsettling for staff, mainly in part to all the unknowns and little communication. The CAO and municipal staff have been instrumental in planning and coordinating for the move. The CEO did not receive any correspondence from the school board and the soon new to the library space remains in use and filled with their belongings. A large portion of CEO’s time has been spent working towards this move.

On December 20th, the CEO was advised the all contents from library needed to be moved within 24 hours, moved from the previous date of January 6th. The Board Chair put together a team to pack library contents quickly and bring to the school to which the library was filled to capacity with their items. The library in Warren was open to a full group of library users until 8 p.m. December 19th. Had the CEO been advised we needed to be out by December 20th, we would have closed a week earlier. Computers were to be moved on December 20th and configured to the internet. That date was moved until January 7th, 2025 which left the CEO with no working computer or access to files come December 23rd, therefore CEO put together a rushed summer grant application over the weekend. Nothing about this move has gone smoothly.

The timing of the move from webmail to JumpCloud using Microsoft outlook was difficult to say the least. This transition was anything but seamless, the CEO was unable to access email or logon to the government site to complete grant application. Eventually this was rectified.

November and December CEO tasks included:

- Completed the JASI contract survey
- Applied for the Ontario Provincial Park Passes
- 2025 Overdrive membership
- Access copyright registration for 2025
- Documents completed to be a host library for free income tax completion
- Zportal changes to D2D site registration (inter library loans)
- Staff complete the Public Library Psychological Health and Safety Survey.
- All library staff activate and join JumpCloud through Edworx for the migration to M365 Email
- Connectivity re-imburement (internet)
- Order T.D. Summer Promotional items
- Workflows closed date for 2025
- Order T.D. Summer Reading Club Promotional Material
- Information and Privacy Commissioner of Ontario (PHIPA) submitted for 2024
- Canada Summer Jobs Submission for 1 summer student at 50%
- Summer Experience Program for 2 summer students at 100%

The library offered candle making and a winter paint social at both branches and had the pleasure of welcoming hostess Deme and hostess Michaela who offered their expertise for adults.

Our partnership with OCOF has been well received with a mix of fun and literacy for young children.

Our walk and coffee continues to see many out for the walk and social afternoon in Warren but numbers in Markstay or low to none. It is that time of the year when Program evaluation is completed and changes made as we proceed to 2025.

The Markstay branch was closed one Saturday in November as staff arrived to open and unable to unlock door. The school board changed the locks and did not notify library personnel. For an entire month staff had to share one school key to access the library while we awaited new keys.

CEO and Library Assistant were honored to lay a wreath on the Remembrance Day service in Markstay on behalf of the library.

The ILL system resource shorting launched on November 12th. We no longer have access to Zportal to place ILL requests. CEO is learning the new D2D patron access portal to complete inter library loans.

On November 15th, the Canadian Postal Workers went on strike, this halted all inter library book loans and library orders were cancelled and delivered to CEO's home.

Our Christmas Board for Children offered a wide range of crafts to complete and bring home as gifts.

The library had the pleasure of participating in the Markstay Santa Claus Parade with our Peanuts Holiday float consisting of Snoopy and his holiday doghouse and Charlie Brown tree. Walkers included Charlie Brown, Peppermint Patty, Lucy, Woodstock, Marcie and two pigpen boys. A thank you to our board member Ginette, driver Darren and volunteer Ava and Trevor. The feeling of togetherness is truly the most wonderful time of the year!"

The library also participated in the Warren Hometown Drive-Thru Parade.

*We have received our free Ontario Provincial Park Passes for 2025.

*PLOG (Public Library Operating Grant) was in the amount of \$7152. from the Ontario Government, which remains unchanged.

On December 12, I was notified that we moved on from being nominated for a Canadian Choice award to being in the finalist round!

The season of giving and the true meaning of Christmas was very much felt among library staff. While there are never any expectations, our library patrons surprised us with food, treats, cards and gifts thankful for their community hub and connectedness. We are always happy to help!

Meetings:

- November 5 – Library Staff meeting
- November 12 – Library Staff meeting
- November 18 – Municipal Council Livestream
- November 27 – Recreation meeting
- December 3 – Library Staff meeting
- December 5 – Edgeworx IT technicians – Lafontaine branch

- December 10 – Library Christmas lunch and meeting
- December 11 – CAO – visit new storage location
- December 12 – CEO networking via zoom
- December 16 – Municipal Council Livestream
- December 17 – CAO, Director of Public Works, Project Manager – Ecole St-Thomas
- December 17 – Library Staff meeting
- December 18 – CAO & Move Project Manger

November Statistics:

- 128 Crafts
- 26 Patrons - 1-1 Tech Help = 15.75 hours
- 15 Walking Club
- 38 Walk n' Coffee
- 3 Home Delivery
- 24 Board At The Library 6+
- 48 Adult Crafting
- 27 OCOF at the Library
- 19 Tree Ornament Coloring Challenge
- 325 Markstay Santa Claus Parade

December Statistics:

- 132 Crafts
- 19 Patrons – 1-1 Tech Help = 7.5 hours
- 11 Walking club
- 34 Walk n' Coffee
- 4 Home Delivery
- 39 Candy guessing challenge
- 16 OCOF
- 575 Hometown Drive-Thru Parade

Projects requiring attention

- Ongoing Staff Training
- New Policies – ongoing

- Board Orientation & Recruitment– ongoing
- Collection’s weeding
- Organization planning
- Moving to new location, *all other projects put on hold

November 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Littles at the Library with OCOF 10-1130am				1 National Author's Day!	2 Pebble Go
3	4 Candle Making Workshop @6:30pm 	5 Walk N' Coffee @1pm 	6 Walk N' Coffee @10am 	7 Candle Making Workshop @6:30pm 	8	9 TumbleBooks e-books for e-kids
10 Remembrance Day Ceremony at the Markstay Cenotaph @ 11AM	11 Remembrance Day 	12 Walk N' Coffee @1pm 	13 Walk N' Coffee @10am 	14	15	16 Libby.
17	18	19 Walk N' Coffee @1pm Art Social 2:00-3:30 	20 Walk N' Coffee @10am Art Social 4:00-5:30 	21	22	23 WORLD BOOK STUDENT
24 EarlyON ON y va	25 Littles at the Library with OCOF 10-1130am	26 Walk N' Coffee @1pm 	27 Walk N' Coffee @10am 	28	29	30 Join us at the Markstay Santa Claus Parade!

Notes

Littles at the Library
Join Vanessa, Caitlyn & OCOF for story time, simple songs, STEM activities and crafts, followed by a healthy snack.

Walk N' Coffee
Enjoy the fresh air, make new connections and stay active together. Followed by a social gathering at the library for a hot cup of coffee/tea.

Board at the Library
Last Wed & Thurs of every month kids 6+ can come socialize and create.
Registration is required!

HOURS:

MARKSTAY **WARREN**
 Monday: 1PM-8PM Tuesday: 1PM-8PM
 Wednesday: 1PM-8PM Thursday: 1PM-8PM
 Saturday: 10AM-12PM Saturday: 1PM-4PM

REACH OUT TO US AT:

705-599-3009 or 705-599-2665

Candle Making Workshop

Hosted by Deme

@6:30pm

November 4th - Markstay
November 7th - Warren

Registration is required.

R IS FOR REMEMBRANCE DAY

JOIN US FOR A REMEMBRANCE
DAY THEMED MORNING AT
THE LIBRARY

NOVEMBER 4TH FROM 10:00-11:30
AT BOTH LIBRARY LOCATIONS



MARK STAY-WARREN PUBLIC LIBRARY

ART SOCIAL

NOVEMBER 19TH & 20TH

FREE ENTRY

ADULT / TEEN CRAFT AFTERNOON

WARREN: TUES, NOV 19TH
FROM 2:00-3:30PM

MARK STAY: WED, NOV 20TH
FROM 4:00-5:30

REGISTRATION REQUIRED!

IS FOR GINGERBREAD

JOIN US FOR A FUN GINGERBREAD THEMED MORNING @ THE LIBRARY!

NOVEMBER 25TH @ 10:00AM
AT BOTH LIBRARY LOCATIONS.






AGE: 6+

JOIN US FOR A

christmas gift making board night

MARKSTAY: WEDNESDAY NOV 27TH

WARREN: THURSDAY NOV 28TH

6:30PM

Registration is required!

The poster features a central pink rounded rectangle containing the event details. It is decorated with various Christmas-themed icons: a green gift box with a red bow, a red and white Santa hat, a red Christmas ornament with a white snowflake, a green holly leaf with red berries, a red and white striped candy cane, a green Christmas ornament with white stars, a pair of green and white patterned socks, a red gift box with a white snowflake, and a cartoon illustration of Santa Claus's head. The background is white with scattered green stars and snowflakes.



Help Wanted

Drop by either branch and pick up a Colouring Page to help us decorate our tree

every colouring page returned will be entered into a draw!

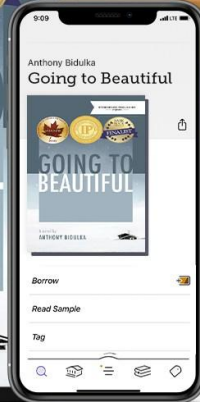
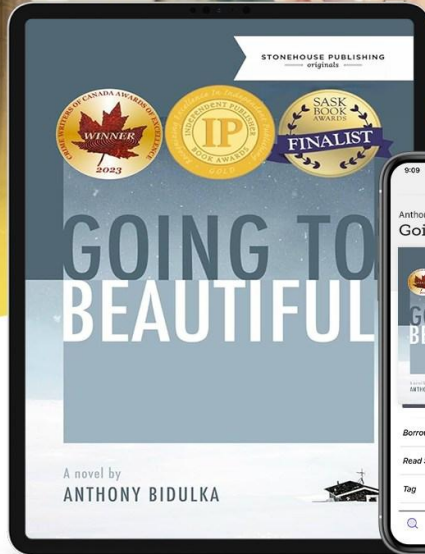
Draw will take place Dec 5th

The poster is framed by a decorative border of green holly leaves and red berries. At the top, a string of colorful Christmas ornaments (green, red, and gold) hangs across the width. The background is white. At the bottom, there are illustrations of three gingerbread men in winter hats and several decorated Christmas trees with snow and lights.



• TOGETHER •
WE READ
CA

25 November - 9 December



Libby.
The library reading app



LIBRARY WALK N' COFFEE GROUP

Markstay
Wednesdays 10am
Mercredis 10h
Starts/Début: 18 SEPT

Warren
Tuesdays 1pm
Mardis 13h
Starts/Début: 17 SEPT

We'd like to invite you to join us for our new weekly walking group, where you can enjoy the crisp fresh air, make new connections, and stay active together. Following the walk, you're invited to spend time at the library for a delightful social gathering, where we'll enjoy the warmth of friendship over coffee, tea, cards or puzzles – a perfect blend of relaxation and camaraderie awaits you!

Nous aimerions vous inviter à nous rejoindre à notre nouveau groupe de marche hebdomadaire, où vous pourrez profiter de l'air frais et vif, établir de nouvelles connexions et rester actif ensemble. Après la promenade, rejoignez-nous à la bibliothèque pour un agréable moment de convivialité où nous savourerons la chaleur de l'amitié autour de jeux de cartes, casse-têtes, et de café ou thé - une combinaison parfaite de détente et de camaraderie vous attend!



For more info/pour plus de renseignements:

Josée: 705-599-3004 ext 112
josee.pltre@univ.ca
Warren Branch Library: 705-599-2665
Markstay Branch Library: 705-599-3009
markstaywarrenple@gmail.com





Ontario



/ o l a
:. ontario library association

2024 short list nominees for the Minister's
Award for Innovation and the Angus Mowat
Award of Excellence.

Markstay-Warren Public Library

Game-on sports and recreation for children and youth
Markstay-Warren Public Library's Game-on program
gave children and youth free access to play, socialize
and gain skills in baseball, ball hockey and soccer.

Activities occurred Monday to Thursday evenings
during the months of May and June, and equipment
was readily available. By providing access to sporting
activities, the library enabled participants to engage in
friendly competition, team building and physical
activity. The library's goals were aimed at learning new
skills, developing self-confidence and building
character.





December



HO! HO! HO!

Notes

HOURS:

MARKSTAY
Monday: 1PM-8PM
Wednesday: 1PM-8PM
Saturday: 10AM-12PM

WARREN
Tuesday: 1PM-8PM
Thursday: 1PM-8PM
Saturday: 1PM-4PM

**We are closed for Holidays
Dec 23rd - Jan 3rd**

REACH OUT TO US AT:
markstaywarrenpl@gmail.com
705-599-3009 or 705-599-2665

FOLLOW US!
@markstaywarrenpl
Markstay-Warren
Public Library



Notes	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday		
	1		26	27	28	29	30		
		2 C is for Christmas OCOF 10:00-11:30AM	3 Walk N' Coffee 1pm	4 Walk N' Coffee 10am	5 Christmas Ball & Coloring Challenge now closed! Draw will take place tonight!	6	7		
	8	9	10 Walk N' Coffee 1pm	11 Walk N' Coffee 10am	12	13	14 Warren Hometown Christmas Drive-Thru Parade Warren Fairgrounds 5:30 PM to 7 PM		
	15	16	17 Walk N' Coffee 1pm	18 Walk N' Coffee 10am	19	20	21		
22 CLOSED FOR Holidays	23	24	Closed			25 Merry Christmas	26	27	28
29	30	31				3	4		

C IS FOR CHRISTMAS

JOIN US IN PARTNERSHIP WITH OCOF FOR A FUN CHRISTMAS THEMED MORNING AT THE LIBRARY!

DECEMBER 2ND, 10-11:30AM

Our Children Our Future
Markstay-Warren Public Library



Hey Team,

Congratulations! **Markstay-Warren public Library** is a finalist for the Canadian Choice Award 2025 in the **Library in Warren** category. Your outstanding achievements have truly set you apart.





***HOLIDAY
HOURS***

**CLOSED
DECEMBER 20TH -
JANUARY 3RD**

**CLOSURE
NOTICE**

A Interruption in your Library services will take
place

In Markstay and Warren

**JANUARY 4TH -
JANUARY 19TH 2025**

We apologize for an inconvenience. Staff will work
diligently to move the Library materials to our new
location at Ecole St. Thomas

Statistics to date:

2024 Statistics	Activity/ Location	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	TOTAL
VISITORS	Warren	344	335	660	589	375	426	654	749	379	411	482	387	5791
	Markstay	190	155	239	313	311	449	736	694	411	245	371	304	4418
	Classes	783	546	507	491	654	671	n/a	n/a	543	719	666	546	6126
NEW	War & Mark	8	6	51	24	9	12	10	8	7	13	11	5	163
CIRC.	War & Mark	729	686	702	778	830	811	679	548	789	594	687	492	8325
	Interlibrary	34	33	29	49	43	44	46	39	31	41	21	0	431
	OverDrive	185	172	177	164	177	136	156	150	177	180	160	158	1992
Computer	War & Mark	100	67	67	93	79	72	73	125	78	72	98	64	988
Wifi	War & Mark	3700	3640	3711	3629	2948	2721	2134	1973	1732	2371	2781	2023	33363
Printing	War & Mark	16	11	13	29	19	17	11	12	16	13	17	11	285
ACTIVITY	TD online	n/a	n/a	n/a	n/a	n/a	8	31	19	n/a	n/a	n/a	n/a	58
	#Books Read StoryWalk#s	n/a	n/a	n/a	n/a	n/a	n/a	SW 34	432 B SW78	n/a	n/a	n/a	n/a	544
at-library	TD summer	n/a	n/a	n/a	n/a	n/a	n/a	246	211	n/a	n/a	n/a	n/a	457
at-library	Sports & Recreation	n/a	n/a	n/a	n/a	Ball Hockey 131 Baseball 181	Soccer 110 Baseball 111	Soccer- Ball Hockey- Baseball: 341	Soccer- Ball Hockey- Baseball: 329	n/a	n/a	n/a	n/a	1203
	Library Challenge	17	81	n/a	n/a	42	78	64	54	Back to school 37	OPLW- 71 Treats-103	Ornament 19	Candy Guess 39	605
Special Programs	Technical Support 1:1	21 P 7.25 hrs.	14 P 6.5hrs.	13 P 4.5 hrs.	19 P 5.5 hrs.	21 P 7.5 hrs.	24 P 6.75 hrs.	17 P 8.25 hrs.	19 P 9 hrs	18 P 7.25 hrs	22 P 8.5 hrs	26 P 15.75 hrs	19 P 7.5 hrs	233 P 94.25 hrs.
	Syl's Game Night	7	10	8	6	9	n/a	n/a	n/a	n/a	n/a	n/a	n/a	40
	Community Events	M-W MH 50	Paroise-Chinese 27	Wfest 99 BWB 111	Fiberfest 22 MWMH Ball Hockey 17	UNIVI walk & lunch 18 Mark Fair 7 MPS 315	T.D./Sports Distribution : 350	n/a	n/a	Warren Agricultural Fair 148	Seniors Info Fair 78 Univi Walk 19	Markstay Santa Claus Parade 325	Warren Drive-Thru 575	2161
	Walking Club & Coffee Club	11 & 48	31 + 6	32 + 7	33 + 1	8 + 8	9 + n/a	8 + n/a	7 + n/a	10 + 6	11 + 23	15 + 38	11 + 34	357
	Tax Clinic	n/a	2	22	11	1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	36
in-library	Crafting	31	29	67	71	332	89	93	78	47	33	128	132	1130
in-person	OCOF - Mark OCOF - Warr	0	17 + 6	n/a + 3	n/a	n/a	n/a	n/a	n/a	16 4	18 13	14 13	6 10	120
in-library	Board - Game	4	6	9	6	n/a	n/a	n/a	n/a	N/A	n/a	n/a	n/a	25
in-library	Board - Craft	7	22	67	86	n/a	n/a	n/a	n/a	13	22	24	n/a	241
in-library	Teen/Adult - Crafting	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	9	48	n/a	57
ERESOURCE	Teen Health	0	0	0	0	0	0	0	0	0	0	0	0	0
	TumbleBooks	35	45	7	66	133	191	16	14	19	22	48	31	627
	Career	0	4	1	3	11	4	2	3	3	3	1	0	35
	Novelist	31	144	67	72	121	147	88	92	193	114	77	57	1203
	World Book	300	334	340	84	34	0	40	29	500	100	0	0	1761
	PebbleGo	3	1	2	11	0	1	1	5	2	0	1	0	27
	Cdn. Pt. View	53	77	115	93	57	43	55	61	112	0	103	116	885

Facebook/Instagram Reach during November & December:



Staff engagements: (Ctrl + Click on link to watch video)

Merry Christmas/Grinchmas:

https://fb.watch/xzbn_NLW8b/

NEW LOCATION!!! 14 Warren St

The Warren Library Branch is now located within
E'cole St-Thomas.

Enter the new parking lot off of College St.
The main library entrance is around the back.



You are invited to our

GRAND RE-OPENING



OPEN HOUSE

Thursday, February 27th
4:00pm-8:00pm

Prizes | Refreshments | Snacks | Crafts

14 Warren Ave (École St. Thomas | Entrance on College St.)



Service d'Incendie **Markstay-Warren** Fire Department

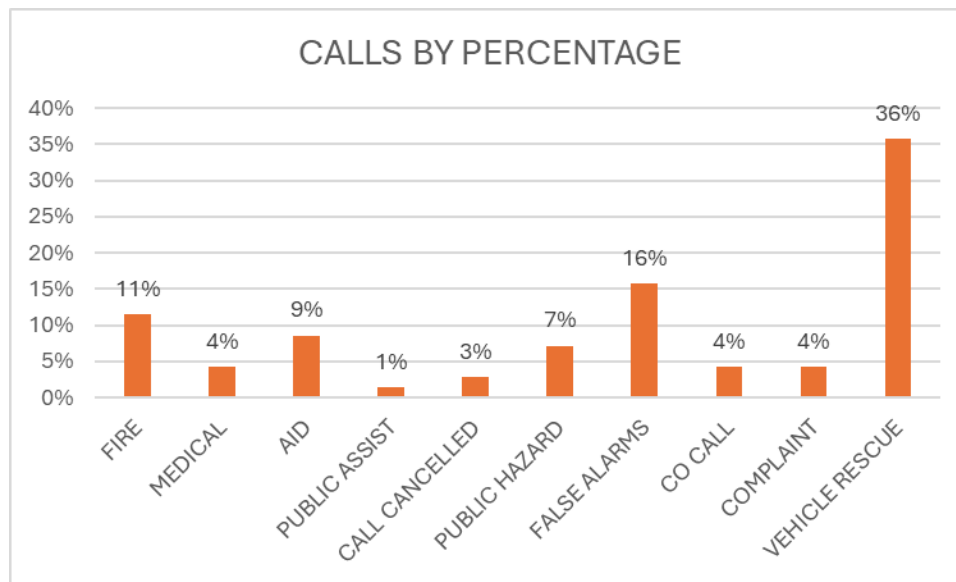
P.O. Box 79, 21 Main Street South, Markstay, Ontario P0M 2G0
Tel (705) 853-4536 853-4666 Fax (705) 853-4964

Fire Department Year End Report 2024

Responses

Our team responded to a total of **70** calls for service by the end of December 2024. Breaking these calls down into categories as described by the Ontario Fire Marshals Office.

- FIRE: **8**
- MEDICAL AID: **3**
- AUTOMATIC/MUTAL AID OR ASSISTING OTHER AGENCIES: **6**
- PUBLIC SERVICE: **1**
- INCIDENT NOT FOUND/CANCELLED ON ROUTE/FALSE CALL: **2**
- PRE-FIRE CONDITIONS/NO FIRE: **3**
- PUBLIC HAZARDS: **5**
- DEFECTIVE/OUT OF DATE/FALSE FIRE ALARM CALLS: **11**
- CO CALL: **3**
- BURNING COMPLAINTS: **3**
- RESCUE/VEHICLE COLLISION/VEHICLE EXTRICATION: **25**



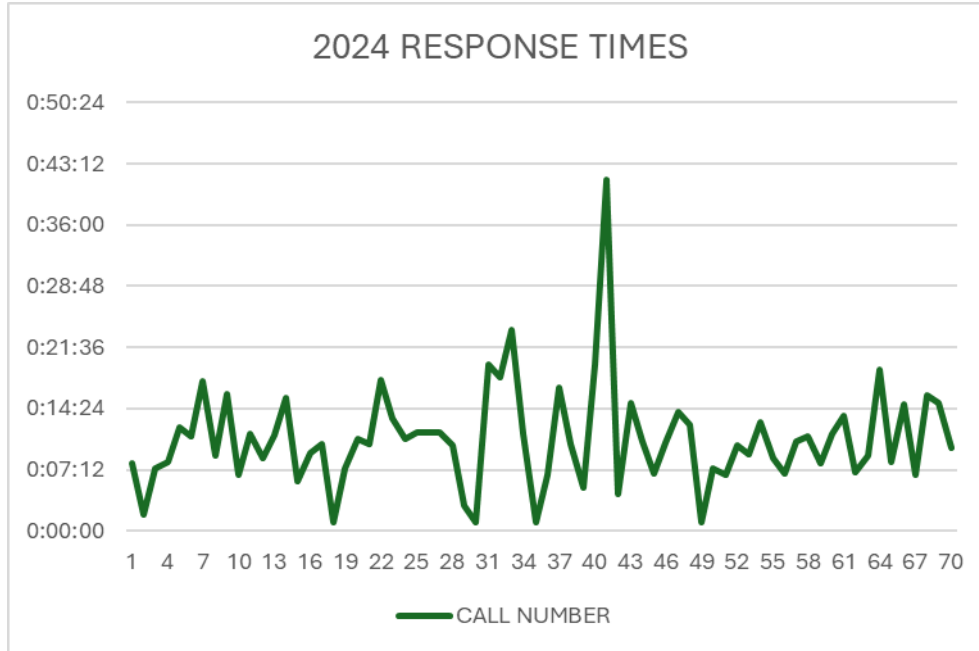
The highest call percentage received by our department is for vehicle rescue or extrication. These types of calls, when on Provincial highways, are revenue generating and account for roughly **\$38 350** as income this past year. There are still 3 outstanding invoices which could increase this number.



Service d'Incendie **Markstay-Warren** Fire Department

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Our average response time for 2024 was 10 minutes 51 seconds. The spikes in response times seen below are calls for service out of the Markstay-Warren municipality. They include calls up Kukagami Lake Rd, into St. Charles, or into West Nipissing. These calls may be Automatic Aid, Mutual Aid or requested by MNR, OPP or EMS. When the department responds into unorganized area there is an opportunity to invoice the province for the equipment and personnel.



10 year response time average

2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
10.51	9.51	9.27	9	10.96	8.82	13	9.68	9.93	9.39



Service d'Incendie **Markstay-Warren** Fire Department

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Fire Prevention Activity

Our Public Education and Prevention division attended **27** events this past year, as described below. This team is made up of members from all three stations. Members of this division have continued advancing their knowledge by achieving certification in sections of NFPA 1035 and NFPA 1031 along with other Fire Code courses. The prevention team performed regular school drills as per the Ontario Fire Code requirements. The public education team attended numerous events around the Municipality, handing out fire safety information and answering public questions. These events also assist with our recruitment as potential new volunteers visit the booths and can get application forms. Our Fire Code enforcement team follows a schedule of inspections for all Markstay-Warren business and municipal buildings. This division also assists the Municipality of Killarney with their public education and inspections, which is a revenue generating opportunity for the Department.

Incident #	Location	Type of Activity	Inspector(s)	Details of Inspection
P24-001	3021 HWY 17E	Inspection (Request/Complaint)	D. WILSON	INCINERATOR INSPECTION
P24-002	341 SUNSET ROAD	Inspection (Request/Complaint)	D. WILSON	INCINERATOR INSPECTION
P24-003	32 COMMISSIONER STREET	Inspection (Scheduled)	MARK C & ZACH	KILLARNEY MUNICIPAL OFFICE INSPECTION
P24-004	2000 NOBLE STREET	Inspection (Scheduled)	MARK C & ZACH	KILLARNEY BAY INN ANNUAL INSPECTION
P24-005	722 LITTLE BRULE	Inspection (Scheduled)	VINCE W	INCINERATOR INSPECTION
P24-006	406 SUNSET ROAD	Inspection (Scheduled)	VINCE W	INCINERATOR INSPECTION
P24-007	Meeting	MEETING	TEAM	PREVENTION TEAM MEETING
P24-008	St Thomas school drill	School Drill	PUB ED & PREVENTION TEAM	
P24-009	Camille Perron school drill	School Drill	PUB ED & PREVENTION TEAM	
P24-010	Markstay Public school drill	School Drill	PUB ED & PREVENTION	



Service d'Incendie **Markstay-Warren** Fire Department

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			TEAM	
P24-011	Markstay main street fair fun day	Public Education	PUB ED TEAM	COMMUNITY FUN FAIR BOOTH
P24-012	Markstay Public school fun day	Public Education	PUB ED TEAM	Public education booth at school fun day
P24-013	STRONMAN COMPETITION	Public Education	PUB ED TEAM	PUBLIC EDUCATION AT STRONGMAN COMPETITION
P24-014	LIBRARY PRESENTATION	Public Education	CALVIN	
P24-015	WARREN FAIR	Public Education	PUB ED TEAM	BOOTH AT WARREN FAIR
P24-016	14 WARREN AVE	Inspection (Scheduled)	Mark c	DAY CARE INSPECTION
P24-017	WARREN FAIR GROUNDS	Inspection (Scheduled)	Mark c	Kitchen inspection
P24-018	ST THOMAS SCHOOL	School Drill	Scott, Mark A	SCHOOL DRILL
P24-019	PINE HAVEN MENONITE CATHOLIC SCHOOL	School Drill	Scott, Mark A	SCHOOL DRILL
P24-020	CAMILLE PERRON	Public Education	CALVIN	GRADE 3-4 PRESENTATION
P24-021	MARKSTAY PUBLIC SCHOOL	School Drill	CALVIN	SCHOOL FIRE DRILL
P24-022	CAMILLE PERRON	School Drill	CALVIN	SCHOOL FIRE DRILL
P24-023	CAMILLE PERRON	Public Education	CALVIN	BIKE SAFETY/BIKE TO SCHOOL DAY
P24-024	21 MAIN ST SOUTH - STATION 3	Public Education	CALVIN	JK/SK VISIT TO FIRE STATION
P24-025	43 RUTLAND AVE	Inspection (Request/Complaint)	MARK C, SCOTT, VINCE	COMPLAINT INSPECTION FOR BLOCKED FIRE ESCAPE
P24-026	39 LAFONTAINE RD	Public Education	PUB ED TEAM	LIONS CLUB BINGO EVENT
P24-027	MARKSTAY PUBLIC SCHOOL	Public Education	PUB ED TEAM	MARKSTAY PUBLIC SCHOOL CHAIN OF CARING



Service d'Incendie **Markstay-Warren** Fire Department

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Training Activities

Our training team had a busy year with our in house regular training nights along with providing certification training to our new recruits along with members of the Killarney Fire Department and Elliot Lake Fire Department who joined in on the NFPA 1001 level 1 training. Plans are to complete the NFPA 1001 level 2 in 2025 with these departments.

Providing training to outside departments is a revenue generating opportunity for our Municipality and assists other fire departments in achieving the mandatory certification requirements set out by the province.

The 2024 training schedule is below, this year we completed our 5-year rotation on training and certification. All our members re-certify in NFPA 1001 every 5 years through attending regular training nights.

January	Drive training/1541 introductions/Firefighter safety training
February	Salvage Covers/WHMIS/Ice water safety
March	PPE/Search and Rescue
April	Ventilation
May	Forestry
June	Medical/Hoses/Ladders
July	Hazmat
August	Pump Ops/Foam/Gas Fires
September	Forcible Entry
October	Knots/Rigging/Ladders
November	Vehicle Extrication
December	Stations/Year End

All members of the department must perform SCBA signoffs every 3 months to prove competence and maintain their ability to wear the equipment safely.



Service d'Incendie **Markstay-Warren** Fire Department

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Cambrian College Pre Fire Service Students

Cambrian College continues to use the Markstay-Warren training center for the Pre-Fire Service student training as part of the agreement between Cambrian College and Markstay-Warren.

On May 20, 2024, the Cambrian students started their practical skills exercises at Station #1 Training Center. These sessions were for ten (10) days and incorporated Station #1 Training Center, Station #3 and the Water Tower.

Within the agreement our department has agreed to fill the SCBA (Self Contained Breathing Apparatus) for Cambrian College as they get used throughout the programs. One of our members will pick up, fill and deliver the cylinders back to Cambrian College ready for use. This service is invoiced to Cambrian College and generates revenue for the department.

Fire Service Grants

In 2024 the provincial government opened an application for municipalities to apply for funding to support cancer prevention in the fire service. Our municipality was awarded a grant for **\$24 691.35**. This amount has designated purchases within the scope of this provincial project and will greatly help our department. The monies provided are part of a 3-year project by the government and we look forward to applying again in 2025.

2025

Moving forward in 2025, our team will continue to work towards completing all necessary certifications as required by the province. There are plans for our training team to run an NFPA 1001 level 2 for our firefighters along with availability for other departments to join in. Our team will continue recruiting new Firefighters for Station 1 and Station 4. Station 3 is currently at capacity with a wait list. We will have firefighters moving up the ranks within the department as there are now openings in stations for lieutenants and captains, along with new training officers and prevention officers.

Vincent Whynott

Acting Fire Chief

Properly Installed and Maintained Smoke/CO Alarms

“SAVE LIVES”

**THE CORPORATION OF THE MUNICIPALITY
OF MARKSTAY-WARREN
Public Works Committee
November 28th, 2024
1:00 pm
MARKSTAY-WARREN MUNICIPAL BUILDING
Council Chambers
MINUTES**

1. **Opening Remarks and introduction**
Meeting opened at 1:05 pm
Moved by Stéphane Renaud
Seconded by Jim Turpin
Roll Call
 - Steven Olsen, Chair
 - Rachelle Poirier
 - Stéphane Renaud, PW Lead hand
 - Jim Turpin, PW Acting Lead hand
 - Ronny Theiss, Manager of PW
 - Kim Morris, CAO/Clerk
 - Denise Hamilton, Assistant Clerk**CARRIED**

2. **Disclosure of Pecuniary Interest and General Nature Thereof**
There were no disclosures of pecuniary interest.

3. **Approval of the agenda**
Request made to add other topic: Acting Lead hand - Warren
Moved by Stéphane Renaud
Seconded by Rachelle Poirier
CARRIED

4. **Approval of the September 5th, 2024, meeting minutes**
Moved by Stéphane Renaud
Seconded by Rachelle Poirier
CARRIED

5. New Business

5.1 Beaver Related Processes and Revising our methods

a. Presentation

- Discussed billing structure taking into consideration contracted services for Trappers verses internal costs
- Overview provided on process currently in place for St. Charles.

b. Beaver Screens Presentation of quote and images

- Talk about funding and types of screen options
- Equipment access discussed relating to Municipal drains on private property
- Best approach for beaver control: trapping in the spring is best

Manager of Public Works to review policy and looking at tendering, as a shared services, for multiple suppliers to provide the support.

5.2 OSIM report 2024

a. Leeftink Bridge

- Follow up conversation to take place
- RV Anderson graded the bridge as low
- Tender required for replacement and project management for cost estimates
- Revised Policy and Standard Operating Procedures are required
- GVOR required for plow

b. Capital Plan

- Overview provided on K. Smart Associates "Inspection Appraisal" report; report to be circulate to committee members
- Discussed upcoming projects and culverts requiring maintenance
- Tender for culverts going out this week
- Next year's priority list is required and to be posted on council's board
- 2025 budget to be finalized
- Updated on land locked bridges; new decking to be completed for Nepewassi bridge

c. Maintenance Plan

- Discussed Accountant's report
- Liability to be considered; there would be cost savings to complete the work internally

5.3 Equipment

a. Float

- Update provided in current issue with float
- Float supplier confirmed a 12-week lead time for a new float
- Current cost for Float charges is \$350.00

b. Request for rental backhoe

- **Beaver Dam Clean up**
- **Culverts <24"**
- **Ditching**
 - Discussed backhoe rental costs versus purchasing resolution currently in place

5.4 Employee Complement

Added Topic: Jim Turpin was congratulated on his new role

a. Postings coming up

- Update provided on employee status
- Position for Fulltime operators is up
- Casual Part-time operators position to be posted

b. Onboarding Process / Training

- Training and timing for dry runs to be established
- Discussed Lead Hand's responsibilities for new employees
- Contractors to be considered to assist for the winter events

5.5 Winter Preparations

a. Winter Sand

- Salt has been ordered and mixing to start within the week

b. Grading and preparation

- Gravel supply is down, most roads have been touched up and cleaned
- Road patrol is ongoing

c. Bushing Operations

- Brushing had a slow start for this year
- Discussed critical list and seasonal roads
- Contracting in services was recommended
- Confirmed two trained and licensed employees are required at all times when performing chainsaw activities

d. Snow Maintenance Plans

- Last year's issues discussed
- Concerns addressed regarding logging completed work; this process needs to be ongoing
- Minimum maintenance standards are to be maintained
- Confirmed that class 6 roads are less of a priority
- Public Education on winter maintenance guidelines are to be maintained

5.6 Other

There were no other matters to address.

6. **Next Meeting:** in two months

7. **Adjournment @ 2:45**

Moved by Stéphane Renaud

Seconded by Jim Turpin

CARRIED

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

RECREATION COMMITTEE MEETING

November 28th, 2024

**Markstay-Warren Community Centre
39 Lafontaine, Warren**

1. Opening Remarks and call meeting to order

Meeting is called to order at 4:30 pm.

2. Roll Call

Cathy Keeping, Chair
Gisèle Henderson
Steve Rainville
Pam Kelly
Rachelle Poirier
Laura Schell
Steven Olsen
Kim Morris

3. Disclosure of Pecuniary Interest and General Nature Thereof n/a

4. Adoption of the Agenda

Moved by Steve

Seconded by Gisèle

THAT the agenda be approved as presented.

CARRIED

5. Approval of Meeting Minutes of October 3, 2024 as presented

Moved by Pam

Seconded by Steve

THAT the meeting minutes of October 3, 2024 be approved as presented.

CARRIED

6. New Business

1) Agricultural Christmas Lights Competition

Register your house, prizes for 1st, 2nd and 3rd place – Register by Dec. 13 at 5 pm
Warrenfair.ca

Voting from Dec. 14 at noon until Dec. 18th

Winners announced on Dec. 20th at 12 noon.



2) Seniors December 21st event

Bus tour of the Christmas lights competition followed by Chili and hot dogs free for 55+ but the whole community is welcome.

3) Upcoming Seniors Grant Activities

The Committee presents the proposed activities until March 31, 2025.

4) Jug Curling Update

Golden Age Club is doing the jug curling on their own. March 28 and 29th.

5. **Date and place of next meeting**

February 27, 2025 at 4:30 pm

6. **Adjournment**

Moved by Pam

Seconded by Steve

THAT the meeting be adjourned at 5:05 pm.

CARRIED

**The Corporation of the Municipality Markstay-Warren
Asset Management Committee Meeting
April 2, 2024 – 6 p.m.
Markstay Council Chambers**

Commencement 6:01 p.m.
Adjournment: 6:35 p.m.

Attending: Steven Olsen, Kim Morris, Rachelle Poirier, Calvin Collard, Tyler Kotanko, Steve Salonen, Carey Roy

Regrets: Ronny Theiss, Dan Putman

Meeting called to order by Mayor Steven Olsen

Adoption of Agenda as amended

Moved: Steve Salonen

Seconded: Tyler Kotanko

Carried

New Business

The Asset Management Committee needs a Chairperson

Rachelle Poirier nominated Tyler Kotanko

Seconded by Steve Salonen.

Carried

Review of Asset Management Plan – Kim Morris, CAO

Kim Morris conducted a full review of the amendments to the 2022 Municipality of Markstay-Warren Asset Management Plan. Highlights of these changes are as follows:

- Added column – *Annual Capital Requirement* to each of the tables representing the assets in the municipality. It was suggested that we include an amount in each of the assets (even those that scored ‘very good’) to build reserves.
- Thru work done by R.V. Anderson, it was discovered that there are more pvc pipes than originally thought therefore increasing the *estimated useful life* of the assets.
- CAO recommends that the AMP be updated every ?? years
- This is a living document
- Used the AMP’s from the Municipalities of French River and St. Charles as a resource tool

Next Steps

The 2022 AMP will be updated with the recommended additions to the Annual Capital Requirement column; brought to Council for approval and then posted to the Municipality website.

Resolution:

This Committee recommends that the changes discussed at this meeting be made to the 2022 Asset Management Plan and that the amended plan be presented to Council for approval.

Moved: Calvin Collard

Seconded: Steve Salonen

Carried

The AMP will be used as guide to get work done. The Arena will be a critical part of the 2024 AMP which is due on July 1st. A draft copy will be distributed to this Committee the week of May 20th for feedback and review at our next meeting on May 27th at 5:30 pm.

Resolution:

That the meeting be adjourned at 6:35 p.m.

Moved: Rachelle Poirier

Seconded: Calvin Collard

Carried

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

**COMMITTEE OF THE WHOLE MEETING
MINUTES**

**January 14th, 2025
4:00 pm
COUNCIL CHAMBERS
21 Main St South, Markstay, ON**

1. Opening remarks and call meeting to order

Mayor welcomes all in attendance and performed land acknowledgement.

2025-COW-01

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council open the meeting of the Committee of the Whole at 4:03 pm

CARRIED

2. Land acknowledgment

3. Roll Call

Mayor: Steven Olsen

Councillor Francine Bérubé (Absent)
Mark Corner
Rachelle Poirier
Laura Schell

Staff: Kim Morris, CAO/Clerk

4. Approval of the Agenda

2025-COW-02

Moved by: Laura Schell

Seconded by: Marc Corner

THAT Council adopts the agenda for the Committee of the Whole meeting as presented.

CARRIED

5. **Closed Session**
As per Section 239 of the Municipal Act to discuss:

- a. Personal matters about identifiable individuals

2025-COW-03

Moved by: Rachelle Poirier
Seconded by: Laura Schell

THAT Council moves into Closed session at 4:05 pm.

CARRIED

2025-COW-04

Moved by: Rachelle Poirier
Seconded by: Mark Corner

THAT Council adopts the agenda of the closed meeting as presented.

- As per Section 239 of the Municipal Act
 - 2) Personal Matter about identifiable individuals

CARRIED

2025-COW-05

Moved by: Rachelle Poirier
Seconded by: Laura Schell

THAT Council adjourns the Closed Meeting at 4:36 pm

CARRIED

8. Adjournment

#2025-COW-06

Moved by: Mark Corner
Seconded by: Laura Schell

THAT Council adjourns the meeting at 4:36 pm.

CARRIED

MAYOR



CAO/CLERK

Minutes endorsed under resolution #2024-220 on December 16th, 2024.

MINUTES

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
REGULAR COUNCIL MEETING
FOR THE TERM OF 2022-2026**

**TUESDAY, January 13th, 2025 @ 7:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South, Markstay, ON**

1. Opening Remarks and call meeting to order – 7:00 pm

Mayor Olsen welcomed everyone in attendance and performed land acknowledgement.

2025-RCM-01

Moved by: Laura Schell

Seconded by: Marc Corner

THAT Council opens the Regular Council Meeting at 7:00 pm.

CARRIED

2. Land acknowledgment

3. Roll Call

Mayor: Steven Olsen

Councillor Rachelle Poirier
Francine Bérubé
Mark Corner
Laura Schell

Staff: Kim Morris, CAO/Clerk
Andrea Tarini, Chief Building Official and Bylaw Officer

4. Approval of the Agenda

2025-RCM-02

Moved by: Rachelle Poirier

Seconded by: Laura Schell

THAT Council accepts the agenda as amended.

CARRIED

5. **Disclosure of Pecuniary Interest and General Nature Thereof**
No conflicts were brought forward.
6. **Petitions and Delegations**
- Petition – Clifford Gainsford
7. **Public Inquiries**
Lisa Simon, Warren
Letter presented December 10th, 2024, should have gone to Fire Chief and firefighter should be reprimanded. Will he be?
Clifford Gainsford, Markstay
Fire Department is running the council in his opinion. The Mayor announced that the Municipality is not run by council.

NOTE: Meeting adjourned early due to some members of the public being out of order, following agenda Items were not discussed.

8. **Reports from Committees, Municipal Officers, Department Heads**
9. **Consent Agenda**
10. **Routine Management Reports**
11. **Correspondence for Council's information only**
 1. Manitoulin-Sudbury District Services Board
 - a. None
 2. Sudbury East Planning Board
 - a. None
 3. Public Health Sudbury and District
 - a. None
 4. Municipal Property Assessment Corporation (MPAC)
 - a. None
 5. Sudbury East Municipal Association (SEMA)
None
 6. Association of Municipalities of Ontario
ROMA presentations
12. **Business Arising from Meeting Minutes**
13. **New Business**
14. **By-Laws**
15. **Motions**

16. Notice of Motions
17. Addendum
18. Announcements and inquiries
19. Closed session
20. Adjournment

2025-RCM-03

Moved by: Rachelle Poirier

Seconded by: Mark Corner

THAT Council adjourn the meeting at 7:40 pm

CARRIED

MAYOR

CLERK

Minutes endorsed under resolution# _____ on January _____, 2025.

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/06/2024	ADP			
11/29/2024	Receiver General	ADP Fee HST Rebate	GENERAL GOVERNMENT:Administration	-61.06 -6.74
TOTAL				-67.80
12/06/2024	ADP			
11/29/2024	Receiver General	ADP Fee HST Rebate	GENERAL GOVERNMENT:Administration	-98.30 -10.86
TOTAL				-109.16
12/12/2024	GREATER SUD...			
11/19/2024		M.Water-October 2024 Usage	ENVIRONMENTAL SERVICES:Markstay Water	-15,470.19
TOTAL				-15,470.19
12/18/2024	RELIANCE HO...			
12/03/2024	Receiver General	Arena-November Water Heater Rental HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-38.99 -5.07
TOTAL				-44.06
12/19/2024	ENBRIDGE			
11/29/2024	Receiver General	PW-M.Garage Nov 2024 HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-340.71 -37.63
TOTAL				-378.34
12/19/2024	ENBRIDGE			
11/29/2024	Receiver General	M.Mun. Office-Nov/24 FD-Markstay Station Nov/24 HST Rebate	GENERAL GOVERNMENT:Administration:Markst... PROTECTION SERVICES:Fire Department:Mark...	-146.96 -146.96 -32.48
TOTAL				-326.40

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/19/2024	ENBRIDGE			
11/29/2024	Receiver General	M/Seniors Club-Nov 2024 HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:8 Church St -...	-120.09 -15.61
TOTAL				-135.70
12/20/2024	SUNWIRE INC.			
12/01/2024	Receiver General	W.Sewer Pumphouse-December char... HST Rebate	ENVIRONMENTAL SERVICES:Warren Sewer	-66.09 -7.30
TOTAL				-73.39
12/20/2024	ADP			
12/13/2024	Receiver General	ADP Fee HST Rebate	GENERAL GOVERNMENT:Administration	-98.30 -10.86
TOTAL				-109.16
12/24/2024	ENBRIDGE			
12/04/2024	Receiver General	GAC-Nov 2024 HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:40 Rutland G...	-9.20 -1.20
TOTAL				-10.40
12/24/2024	ENBRIDGE			
12/04/2024	Receiver General	PW-37 Warren Ave-Nov 2024 HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-225.38 -24.90
TOTAL				-250.28
12/24/2024	ENBRIDGE			
12/04/2024	Receiver General	Admin-38 Rutland Nov 2024 HST Rebate	GENERAL GOVERNMENT:Rentals:38 Rutland	-42.59 -4.70
TOTAL				-47.29

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/24/2024 ENBRIDGE				
12/04/2024	Receiver General	40 Rutland-Nov 2024 HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:40 Rutland G...	-339.88 -44.18
TOTAL				-384.06
12/24/2024 ENBRIDGE				
12/04/2024	Receiver General	MUF-November 2024 Arena-November 2024 HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:39 Lafontain... RECREATION & CULTURAL SERVICES:Arena/...	-1,148.13 -1,871.62 -392.57
TOTAL				-3,412.32
12/24/2024 RELIANCE HO...				
12/09/2024	Receiver General	M.Seniors-Sept-Dec Water Heater Re... HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:8 Church St -...	-102.01 -13.26
TOTAL				-115.27
12/26/2024 ROGERS				
12/12/2024	GRANT - Senior...	PW-Lead Hand Parks & Rec Seniors Community Grant FD-Deputy Chief FD-Chief HST (ON) on purchases (Input Tax Cr... HST Rebate	TRANSPORTATION SERVICES:Public Works:M... RECREATION & CULTURAL SERVICES:Arena/... GENERAL GOVERNMENT:Council PROTECTION SERVICES:Fire Department PROTECTION SERVICES:Fire Department	-51.49 -50.60 -51.49 -51.49 -51.49 -6.58 -22.76
TOTAL				-285.90
12/11/2024 Taxpayer				
12/11/2024		R#4-243-Refund PT Overpayment	GENERAL GOVERNMENT:Administration	-2,492.67
TOTAL				-2,492.67

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/03/2024	Jon's Automoti...			
12/03/2024	Receiver General	FD-Unit#1545-New Tires HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-1,548.91 -171.09
TOTAL				-1,720.00
12/11/2024	LISE PILKEY			
12/01/2024	Receiver General	Multi Use-Cleaning Dec/24 Municipal Office-Cleaning Dec/24 FD-Markstay Station-Cleaning Dec/24 HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:39 Lafontain... GENERAL GOVERNMENT:Administration:Markst... PROTECTION SERVICES:Fire Department:Mark...	-1,075.00 -546.96 -546.96 -139.75 -120.83
Receiver General		HST Rebate		
TOTAL				-2,429.50
12/12/2024	GIP INTERPAV...			
10/03/2024	GRANT - Marks... Receiver General	PW-Progress Pymt#3-Markstay Stree... HST Rebate	TRANSPORTATION SERVICES:Public Works:H...	-583,620.75 -64,464.36
TOTAL				-648,085.11
12/12/2024	Arena employee			
12/12/2024		Arena-Facility Operator	RECREATION & CULTURAL SERVICES:Arena/...	-946.37
TOTAL				-946.37
12/17/2024	Jon's Automoti...			
12/03/2024	Receiver General	FD-Unit#1545-New Tires HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-201.36 -22.24
TOTAL				-223.60
12/18/2024	Armtec INC			
10/24/2024	Receiver General	PW-Munro Rd Cross Culvert HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Cul...	-5,579.00 -616.23
TOTAL				-6,195.23

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024 BAKER TILLY ...				
11/13/2024	Receiver General	Forensic Audit-Final Bill HST Rebate	GENERAL GOVERNMENT:Council	-12,007.68 -1,326.32
TOTAL				-13,334.00
12/18/2024 BAY GRINDING				
11/21/2024	Receiver General	Arena-Zamboni Blade Sharpening HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-120.00 -15.60
TOTAL				-135.60
12/18/2024 BEATTY PRINT...				
11/15/2024	GRANT - PAFO Receiver General	Newsletter Printing-PAFO Grant HST Rebate	GENERAL GOVERNMENT:Council	-1,406.20 -155.32
12/13/2024	GRANT - PAFO Receiver General	PAFO Grant-Newsletter Printing HST Rebate	GENERAL GOVERNMENT:Council	-1,225.19 -135.33
TOTAL				-2,922.04
12/18/2024 BRANDT				
10/02/2024	Receiver General	PW-M. Grader-Monthly Mtce-Sept/24 HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-499.58 -55.18
10/02/2024	Receiver General	PW-W.Grader Monthly Mtce-Sept/24 HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-369.14 -40.77
10/02/2024	Receiver General	PW-W.Loader-Monthly Mtce-Sept/24 HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-294.78 -32.56
TOTAL				-1,292.01
12/18/2024 CO-OP REGIO...				
11/06/2024	Receiver General	PW-Markstay Garage-Clear Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-1,821.82 -201.23
11/06/2024	Receiver General	PW-Markstay Garage-Colored Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-1,046.55 -115.60
11/06/2024	Receiver General	PW-Warren Garage-Clear Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-1,092.83 -120.71
11/06/2024	Receiver General	PW-Warren Garage-Colored Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-1,046.89 -115.64
11/13/2024		PW-M.Garage-Colored Diesel	TRANSPORTATION SERVICES:Public Works:M...	-1,023.92

Municipality of Markstay-Warren
Cash Disbursements
December 2024

Date	Name	Memo	Class	Paid Amount
	Receiver General	HST Rebate		-113.10
11/13/2024		PW-M. Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:M...	-1,425.56
	Receiver General	HST Rebate		-157.46
11/20/2024		PW-W. Garage-Colored Diesel	TRANSPORTATION SERVICES:Public Works:W...	-1,392.34
	Receiver General	HST Rebate		-153.79
11/20/2024		PW-M.Garage-Colored Diesel	TRANSPORTATION SERVICES:Public Works:M...	-1,391.23
	Receiver General	HST Rebate		-153.67
11/20/2024		Pw-W. Garage-NoLead Gas	TRANSPORTATION SERVICES:Public Works:W...	-1,245.78
	Receiver General	HST Rebate		-137.60
11/20/2024		PW-M.Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:M...	-1,038.03
	Receiver General	HST Rebate		-114.66
11/20/2024		PW-W. Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:W...	-1,851.75
	Receiver General	HST Rebate		-204.54
11/27/2024		PW-M.Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:M...	-726.83
	Receiver General	HST Rebate		-80.28
11/30/2024		Pw-Finance Charge	ENVIRONMENTAL SERVICES:Public Works	-150.60
12/04/2024		FD-Awrey Station-Furnace Oil	PROTECTION SERVICES:Fire Department:Awre...	-672.14
	Receiver General	HST Rebate		-74.24
12/04/2024		PW-M.Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:M...	-2,088.49
	Receiver General	HST Rebate		-230.69
12/06/2024		PW-W. Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:W...	-1,885.48
	Receiver General	HST Rebate		-208.26
12/09/2024		PW-W. Garage-Colored Diesel	TRANSPORTATION SERVICES:Public Works:W...	-1,215.18
	Receiver General	HST Rebate		-134.22
12/11/2024		PW-M.Garage-Colored Diesel	TRANSPORTATION SERVICES:Public Works:M...	-1,016.67
	Receiver General	HST Rebate		-112.30
12/11/2024		PW-M.Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:M...	-1,982.24
	Receiver General	HST Rebate		-218.95
TOTAL				-26,761.27
12/18/2024	Compass Mine...			
11/21/2024		PW-Winter Salt	TRANSPORTATION SERVICES:Public Works:S...	-21,368.70
	Receiver General	HST Rebate		-2,360.30
TOTAL				-23,729.00
12/18/2024	CULLIGAN WA...			
12/12/2024		Admin-Water	GENERAL GOVERNMENT:Administration:Markst...	-47.22
	Receiver General	HST Rebate		-5.22
TOTAL				-52.44

Municipality of Markstay-Warren
Cash Disbursements
December 2024

Date	Name	Memo	Class	Paid Amount
12/18/2024	CITY GREATE...			
11/01/2024		M.Water-Monthly Bell Charges	ENVIRONMENTAL SERVICES:Markstay Water	-44.62
		W.Water-Monthly Bell Charges	ENVIRONMENTAL SERVICES:Warren Water	-44.62
11/29/2024		M.Water-Monthly Bell charge	ENVIRONMENTAL SERVICES:Markstay Water	-29.74
		W.Water-Monthly Bell Charge	ENVIRONMENTAL SERVICES:Warren Water	-29.75
		W.Sewer-Monthly Bell Charge	ENVIRONMENTAL SERVICES:Warren Sewer	-29.75
12/05/2024		PW-Fabrication of Signs	TRANSPORTATION SERVICES:Public Works:S...	-497.73
TOTAL				-676.21
12/18/2024	Dependable Fir...			
11/29/2024		FD-Unit#1511-Replace Broken Ladde...	PROTECTION SERVICES:Fire Department:Vehi...	-238.81
	Receiver General	HST Rebate		-26.38
TOTAL				-265.19
12/18/2024	ED. SEGUIN & ...			
11/18/2024		PW-Gravel Resurfacing -Nov.14-18/2...	TRANSPORTATION SERVICES:Public Works:Gr...	-209,075.09
	Receiver General	HST Rebate		-23,093.58
TOTAL				-232,168.67
12/18/2024	Enviromental 3...			
10/31/2024		W.Park-Bin Rental	RECREATION & CULTURAL SERVICES:Playgro...	-213.70
	Receiver General	HST Rebate		-23.60
11/30/2024		Garbage Collection Contract-Novem...	ENVIRONMENTAL SERVICES	-29,679.99
	Receiver General	HST Rebate		-3,278.33
12/18/2024		Env.-Interest Charges	ENVIRONMENTAL SERVICES	-329.58
12/18/2024		Env.-Interest Charge	ENVIRONMENTAL SERVICES	-4.75
TOTAL				-33,529.95
12/18/2024	ESCRIBE SOF...			
11/15/2024		Admin-Escribe Premium Bundle 1 year	GENERAL GOVERNMENT:Administration	-16,615.37
	Receiver General	HST Rebate		-1,835.27
TOTAL				-18,450.64

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024 EVERGUARD F...				
11/29/2024	Receiver General	Arena/Hall-Annual Inspection HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-1,239.31 -161.11
TOTAL				-1,400.42
12/18/2024 Fountain Tire				
12/04/2024	Receiver General	PW-#343-Repair Flat Tires HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-459.75 -50.78
TOTAL				-510.53
12/18/2024 Administration employee				
12/18/2024		Employee paid buy-back for OMERS ...		-1,181.97
TOTAL				-1,181.97
12/18/2024 G. STEPHEN ...				
10/09/2024	Receiver General	File#75228-Legal Fees HST Rebate	GENERAL GOVERNMENT:Council	-1,526.40 -168.60
11/13/2024	Receiver General	PW-File#75228 HST Rebate	ENVIRONMENTAL SERVICES:Public Works	-228.96 -25.29
TOTAL				-1,949.25
12/18/2024 GRAND & TOY				
11/07/2024	Receiver General	Admin-Paper, Laminating Pouches, R... HST Rebate	GENERAL GOVERNMENT:Administration	-548.94 -60.63
TOTAL				-609.57
12/18/2024 Home Hospice ...				
11/07/2024	GRANT - Senior...	Senior Community Grant-Books for S...	GENERAL GOVERNMENT:Council	-217.50
TOTAL				-217.50

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024 J & P Levesqu...				
11/05/2024	Receiver General	W.Water-Repair Asphalt on Salisbury... HST Rebate	ENVIRONMENTAL SERVICES:Warren Water	-10,684.80 -1,180.20
TOTAL				-11,865.00
12/18/2024 J.Gauthier Tru...				
11/01/2024	Receiver General	Float Excavator from Munroe Rd to L... HST Rebate	ENVIRONMENTAL SERVICES:Waste Managem...	-356.16 -39.34
11/30/2024	Receiver General	PW-Floating Excavator - 3 times HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-1,068.48 -118.02
TOTAL				-1,582.00
12/18/2024 JANIX				
11/05/2024	Receiver General	Arena-Garbage Bags, gloves, soap HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-213.67 -27.78
11/11/2024	Receiver General	Arena-Hand Towels and Toilet Paper HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-263.60 -34.27
11/26/2024	Receiver General	Arena/Hall-Misc Cleaning Supplies & ... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-526.40 -68.43
12/05/2024	Receiver General	Arena/Hall-Salt for Walkways HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-119.88 -15.58
TOTAL				-1,269.61
12/18/2024 Website employee				
12/16/2024		Admin-Website MtceNov.18-Dec.16/24	GENERAL GOVERNMENT:Administration	-275.00
TOTAL				-275.00
12/18/2024 K. SMART ASS...				
10/31/2024	Receiver General	PW-Drainage Superintendent costs-A... HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Dra...	-400.43 -44.23
11/29/2024	Receiver General	Env/-Drainage Superintendent Costs HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Dra...	-487.94 -53.90
TOTAL				-986.50

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/18/2024	KPMG LLP			
12/16/2024		Admin-Instalment for 2023 Audit Receiver General HST Rebate	GENERAL GOVERNMENT:Administration	-20,352.00 -2,248.00
TOTAL				-22,600.00
12/18/2024	Project Manager			
12/12/2024	GRANT - Senior...	Seniors Community Grant-Project Ma...	GENERAL GOVERNMENT:Council	-370.00
	GRANT - Senior...	Seniors Community Grant-Project Ma...	GENERAL GOVERNMENT:Council	-38.44
TOTAL				-408.44
12/18/2024	Manitoulin-Sud...			
12/01/2024		December Apportionment December Apportionment	PROTECTION SERVICES SOCIAL AND FAMILY SERVICES	-34,188.17 -18,789.76
TOTAL				-52,977.93
12/18/2024	MASLACK			
10/31/2024		PW-M.Garage-Supplies	TRANSPORTATION SERVICES:Public Works:M...	-471.52
		PW-#338-Lube Cart	TRANSPORTATION SERVICES:Public Works:V...	-62.27
		PW-#366-Lube Cart	TRANSPORTATION SERVICES:Public Works:V...	-62.27
		PW-#340-Fuel Cap	TRANSPORTATION SERVICES:Public Works:V...	-7.13
	Receiver General	HST Rebate		-66.62
12/03/2024		PW-#338-Convex Mirror for front of Pl...	TRANSPORTATION SERVICES:Public Works:V...	-86.95
	Receiver General	HST Rebate		-9.60
TOTAL				-766.36
12/18/2024	Michelin North ...			
09/17/2024		PW-#366- 2 tires	TRANSPORTATION SERVICES:Public Works:V...	-2,334.13
	Receiver General	HST Rebate		-257.82
TOTAL				-2,591.95

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/18/2024	Minister of Fin...			
12/16/2024		PW-#338-Plate Renewal	TRANSPORTATION SERVICES:Public Works:V...	-2,068.50
		PW-#343 Plate Renewal	TRANSPORTATION SERVICES:Public Works:V...	-2,068.50
		Rec-#360 Plate Renewal	RECREATION & CULTURAL SERVICES:Vehicle...	-265.25
		PW-#375 Plate Renewal	TRANSPORTATION SERVICES:Public Works:V...	-2,068.50
		PW-#350 Plate Renewal	TRANSPORTATION SERVICES:Public Works:V...	-265.25
		PW-#366 Plate Renewal	TRANSPORTATION SERVICES:Public Works:V...	-2,068.50
TOTAL				-8,804.50
12/18/2024	CONSEIL SCO...			
12/01/2024		Gen Gov-Ecole St Thomas-Rent-Dec/...	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-1,649.08
		Gen Gov-Ecole St Thomas-Rent-Jan ...	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-3,298.16
TOTAL				-4,947.24
12/18/2024	MJ ELECTRIC			
10/29/2024		PW-Streetlight Repairs Oct/24	TRANSPORTATION SERVICES:Public Works:St...	-1,515.94
	Receiver General	HST Rebate		-167.44
TOTAL				-1,683.38
12/18/2024	Municipality of ...			
11/25/2024		Admin-Shared Treasurer Agreement-...	GENERAL GOVERNMENT:Administration	-5,000.00
TOTAL				-5,000.00
12/18/2024	NICKEL ACME ...			
10/28/2024		Waste Management-Garbage Bag Ta...	ENVIRONMENTAL SERVICES:Waste Managem...	-2,065.73
	Receiver General	HST Rebate		-228.17
TOTAL				-2,293.90

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024	NORTHERN SE...			
12/09/2024		PW-M.Garage-Additional Keys-Pest ...	TRANSPORTATION SERVICES:Public Works:M...	-78.40
		PW-W.Garage-Additional Keys-Pest ...	TRANSPORTATION SERVICES:Public Works:W...	-78.41
	Receiver General	HST Rebate		-17.32
TOTAL				-174.13
12/18/2024	NORTHLAND ...			
12/09/2024		Multi Use-Ignition Control repair and r...	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-1,359.44
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-176.73
TOTAL				-1,536.17
12/18/2024	OMERS			
11/30/2024		October 2024 Pension Contributions	GENERAL GOVERNMENT:Administration	-11,187.60
		Buy-back (Buy-back from employee)	GENERAL GOVERNMENT:Administration	-1,516.51
		Buy-back (Buy-back from employee)	GENERAL GOVERNMENT:Administration	-1,516.51
TOTAL				-14,220.62
12/18/2024	Ontario Associ...			
12/01/2024		FD-1 Membership	PROTECTION SERVICES:Fire Department	-279.84
	Receiver General	HST Rebate		-30.91
TOTAL				-310.75
12/18/2024	ORKIN	Pest Control for the month of Oct 2...		
11/30/2024		Warren Golden Age Club	GENERAL GOVERNMENT:Rentals:40 Rutland G...	-43.20
		Warren Water Plant	ENVIRONMENTAL SERVICES:Warren Water	-49.46
		Warren Landfill Site	ENVIRONMENTAL SERVICES:Waste Managem...	-49.46
		Markstay Garage	TRANSPORTATION SERVICES:Public Works:M...	-49.46
		Warren Municipal Office	GENERAL GOVERNMENT:Administration:Warren	-49.46
		Warren Station	PROTECTION SERVICES:Fire Department:Warr...	-49.46
		Awrey Station	PROTECTION SERVICES:Fire Department:Awre...	-49.46
		Markstay Station	PROTECTION SERVICES:Fire Department:Mark...	-49.46
		Arena/Hall	RECREATION & CULTURAL SERVICES:Arena/...	-48.60
		Warren Garage	TRANSPORTATION SERVICES:Public Works:W...	-49.46
		Seniors Club	GENERAL GOVERNMENT:Rentals:8 Church St ...	-43.20
		Markstay Office	GENERAL GOVERNMENT:Administration:Markst...	-49.46
		Markstay Water	ENVIRONMENTAL SERVICES:Markstay Water	-49.46

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-17.55
	Receiver General	HST Rebate		-50.54
TOTAL				-697.69
12/18/2024	Ottawa Valley ...			
12/18/2024		PW-Railway Crossing Mtce-Oct to De...	TRANSPORTATION SERVICES:Public Works:S...	-9,866.67
	Receiver General	HST Rebate		-1,089.83
TOTAL				-10,956.50
12/18/2024	Treasurer			
12/12/2024		Admin-Shared Treasurer-MileageSept...	GENERAL GOVERNMENT:Administration	-1,099.88
TOTAL				-1,099.88
12/18/2024	Public Health ...			
12/01/2024		December Levy	HEALTH SERVICES	-13,268.70
TOTAL				-13,268.70
12/18/2024	Publication Vo...			
12/06/2024	GRANT - PAFO	PAFO Grant-Subscription-50 units	GENERAL GOVERNMENT:Council	-1,134.67
	Receiver General	HST Rebate		-125.33
TOTAL				-1,260.00
12/18/2024	QUALITY AUT...			
10/16/2024		PW-W.Garage Supplies	TRANSPORTATION SERVICES:Public Works:W...	-57.76
	Receiver General	HST Rebate		-6.38
11/28/2024		PW-Warren Garage-Supplies-Windsh...	TRANSPORTATION SERVICES:Public Works:W...	-107.00
	Receiver General	HST Rebate		-11.82
TOTAL				-182.96

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024 Reed Research				
11/12/2024	Receiver General	File#RD23074-Workplace Investig... HST Rebate	PROTECTION SERVICES:Fire Department	-37,549.44 -4,147.56
TOTAL				-41,697.00
12/18/2024 RLDM Consulti...				
11/26/2024	GRANT - PAFO Receiver General	Consulting Fees-PAFO Grant HST Rebate	GENERAL GOVERNMENT:Council	-6,105.60 -674.40
TOTAL				-6,780.00
12/18/2024 RUSTIC CAFE				
10/08/2024		Admin-Creamer	GENERAL GOVERNMENT:Administration	-4.03
11/05/2024		Admin-Sugar	GENERAL GOVERNMENT:Administration	-5.49
11/21/2024		PW-W.Garage-Coffee	TRANSPORTATION SERVICES:Public Works:W...	-20.02
TOTAL				-29.54
12/18/2024 Sally's Choice				
12/02/2024	Receiver General	M.Seniors -Snake Drain due to blocka... HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Rentals:8 Church St -...	-548.99 -71.37
TOTAL				-620.36
12/18/2024 STOKES INTE...				
11/11/2024	Receiver General	FD-Badges/Wallets to be repaid HST Rebate	PROTECTION SERVICES:Fire Department	-259.23 -28.63
TOTAL				-287.86
12/18/2024 Sudbury Stude...				
11/26/2024	Receiver General	PW-Transportation Cost due to Leefti... HST Rebate	TRANSPORTATION SERVICES:Public Works:Br...	-3,331.96 -368.04
TOTAL				-3,700.00

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024	Arena Employee			
12/12/2024	Receiver General	Rec-Clothing Allowance HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES	-530.97 -69.03
TOTAL				-600.00
12/18/2024	TRUE 802 WIR...			
12/11/2024	Receiver General	PW-Internet Connection for Radios FD-Internet Connection for Radios HST Rebate	ENVIRONMENTAL SERVICES:Public Works PROTECTION SERVICES:Fire Department	-203.52 -152.63 -39.34
TOTAL				-395.49
12/18/2024	Turbo Mobile S...			
10/29/2024	Receiver General	PW-Unit 338-Retorqued Tires PW-Unit 366-Retorqued Tires HST Rebate	TRANSPORTATION SERVICES:Public Works:V... TRANSPORTATION SERVICES:Public Works:V... TRANSPORTATION SERVICES:Public Works:V...	-63.60 -63.60 -14.05
11/01/2024	Receiver General	PW-#338-Repairs HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-438.33 -48.42
11/21/2024	Receiver General	PW-#334-Hydraulic Leak Repair HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-381.60 -42.15
12/11/2024	Receiver General	PW-#366-Service Call-tire HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-127.20 -14.05
12/11/2024	Receiver General	PW-#375-Diagnostics HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-407.04 -44.96
12/12/2024	Receiver General	PW-#375-Diagnostics and repairs-fus... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-447.74 -49.46
TOTAL				-2,142.20
12/18/2024	VS Marketing			
10/31/2024	Receiver General	Admin-Wesite Hosting-Dec 2024 to N... HST Rebate	GENERAL GOVERNMENT:Administration	-1,032.86 -114.09
TOTAL				-1,146.95

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

Date	Name	Memo	Class	Paid Amount
12/18/2024	Workforce Inc.			
11/28/2024	Receiver General	Admin-Temporary Treasury Employee HST Rebate	GENERAL GOVERNMENT:Administration:Markst...	-557.13 -61.54
12/05/2024	Receiver General	Admin-Treasury Temporary Employee HST Rebate	GENERAL GOVERNMENT:Administration:Markst...	-896.21 -98.99
TOTAL				-1,613.87
12/18/2024	Workplace Saf...			
11/30/2024		Library Municipal Fire Department	RECREATION & CULTURAL SERVICES:Library GENERAL GOVERNMENT:Administration PROTECTION SERVICES:Fire Department	-287.75 -2,403.04 -127.98
TOTAL				-2,818.77
12/18/2024	ZAMBONI COM...			
11/12/2024	Receiver General	Arena-Zamboni Components Identifie... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-165.90 -21.57
TOTAL				-187.47
12/18/2024	CONSEIL SCO...			
12/15/2024		Admin-Balance of 2024 Levy	GENERAL GOVERNMENT:Administration	-19,216.04
TOTAL				-19,216.04
12/18/2024	CONSEIL SCO...			
12/15/2024		Admin-Balance of 2024 Levy	GENERAL GOVERNMENT:Administration	-6,680.87
TOTAL				-6,680.87
12/18/2024	SUDBURY CAT...			
12/15/2024		Admin- Balance of 2024 Levy	GENERAL GOVERNMENT:Administration	-14,979.19
TOTAL				-14,979.19

**Municipality of Markstay-Warren
Cash Disbursements
December 2024**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/18/2024	RAINBOW DIS...			
12/15/2024		Treas-Balance of 2024 Levy	GENERAL GOVERNMENT:Administration	-82,403.17
TOTAL				-82,403.17
12/30/2024	Arena Employee			
		To write chq to employee who was no...		-848.12
TOTAL				-848.12
12/21/2024	AAA Drywall an...			
12/21/2024		Admin-Library Renos	GENERAL GOVERNMENT:Administration	-25,450.18
	Receiver General	HST Rebate		-2,811.12
TOTAL				-28,261.30

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/03/2025 ADP				
12/27/2024	Receiver General	ADP Fee HST Rebate	GENERAL GOVERNMENT:Administration	-320.70 -35.42
TOTAL				-356.12
01/03/2025 ADP				
12/27/2024	Receiver General	ADP Fee HST Rebate	GENERAL GOVERNMENT:Administration	-478.27 -52.83
TOTAL				-531.10
01/18/2025 RELIANCE HO...				
01/03/2025	Receiver General	Arena-Water Heater Rental HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-38.99 -5.07
TOTAL				-44.06
01/26/2025 ROGERS				
01/12/2025		PW-Lead Hand Parks & Rec	TRANSPORTATION SERVICES:Public Works:M... RECREATION & CULTURAL SERVICES:Arena/...	-51.49 -50.60
	GRANT - Senior...	Seniors Community Grant	GENERAL GOVERNMENT:Council	-51.49
		FD-Deputy Chief	PROTECTION SERVICES:Fire Department	-51.49
		FD-Chief	PROTECTION SERVICES:Fire Department	-51.49
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-6.58
	Receiver General	HST Rebate		-22.76
TOTAL				-285.90
01/08/2025 AAA Drywall an...				
12/26/2024	Receiver General	Portion of SEPB Office Renovations ... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-2,252.06 -292.77
TOTAL				-2,544.83

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/08/2025	Workplace Saf...			
12/31/2024		Library	RECREATION & CULTURAL SERVICES:Library	-330.73
		Municipal	GENERAL GOVERNMENT:Administration	-2,665.23
		Fire Department	PROTECTION SERVICES:Fire Department	-2,256.05
TOTAL				-5,252.01
01/09/2025	PW employee			
		PP1 that was not processed with ADP	TRANSPORTATION SERVICES:Public Works	-827.08
TOTAL				-827.08
01/09/2025	PW employee			
		PP1 that was not processed thought ...		-912.83
TOTAL				-912.83
01/09/2025	Chris Coulombe - CMHA			
01/09/2025	GRANT - Senior...	Seniors Grant-CMHA Speaker for Jan...	CAPITAL	-100.00
TOTAL				-100.00
01/09/2025	ERIC'S MOBIL...			
11/27/2024		FD-#1535 Light Repair/Winch Unit	PROTECTION SERVICES:Fire Department:Vehi...	-803.90
	Receiver General	HST Rebate		-88.80
TOTAL				-892.70
01/09/2025	Project Manager			
12/31/2024	GRANT - Senior...	Seniors Grant-Project Manager-Dec 2...	GENERAL GOVERNMENT:Council	-465.00
	GRANT - Senior...	Seniors Grant-Project Managar Milea...	GENERAL GOVERNMENT:Council	-75.92
	GRANT - Senior...	Seniors Grant-Wrist Bands	GENERAL GOVERNMENT:Council	-14.24
	Receiver General	HST Rebate		-9.96
TOTAL				-565.12

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
01/09/2025	Riverside Chur...			
01/09/2025	GRANT - Senior...	Seniors Grant-Rent for Jan.11/25	GENERAL GOVERNMENT:Council	-250.00
TOTAL				-250.00
01/09/2025	St. Mark's Parish			
12/21/2024	GRANT - Senior...	Seniors Grant-Meal-Chili & Hot Dogs f...	CAPITAL	-1,000.00
TOTAL				-1,000.00
01/09/2025	AAA Drywall an...			
12/22/2024	Receiver General	Arena-Countertop & Installation HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-2,300.00 -299.00
TOTAL				-2,599.00
01/09/2025	AAA Drywall an...			
12/22/2024	Receiver General	Arena-Patch Kitchen/Stair Case and ... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-1,600.00 -208.00
TOTAL				-1,808.00
01/15/2025	REALTAX INC			
09/19/2024	Receiver General	Admin-File#SYMW24-34-Charged Ba... HST Rebate	GENERAL GOVERNMENT:Administration	-829.34 -91.61
11/04/2024	Receiver General	Treasury-File SYMW24-02-Charged ... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-03-Charged back to ... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File24-04-Charged Back to ... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-05-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-06-Charged Back T... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-07-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-08-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -53.39
11/04/2024	Receiver General	Treasury-File#24-09-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-483.36 -483.36

Municipality of Markstay-Warren Cash Disbursements January 2025

Date	Name	Memo	Class	Paid Amount
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-12-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-14-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-15-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-17-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-19-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-20-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-23-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-24-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-26-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-27-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-28-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-29-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
11/04/2024		Treasury-File#24-33-Charged Back to...	GENERAL GOVERNMENT:Administration	-483.36
	Receiver General	HST Rebate		-53.39
12/08/2024		Treasury-File#24-04-Charged Back to...	GENERAL GOVERNMENT:Administration	-829.34
	Receiver General	HST Rebate		-91.61
12/08/2024		Treasury-File#24-05-Charged Back to...	GENERAL GOVERNMENT:Administration	-753.02
	Receiver General	HST Rebate		-83.18
12/08/2024		Treasury-File#24-06-Charged back to ...	GENERAL GOVERNMENT:Administration	-574.94
	Receiver General	HST Rebate		-63.51
12/08/2024		Treasury-File#24-07-Charged Back to...	GENERAL GOVERNMENT:Administration	-549.50
	Receiver General	HST Rebate		-60.70
12/08/2024		Treasury-File#24-08-Charged Back to...	GENERAL GOVERNMENT:Administration	-549.50
	Receiver General	HST Rebate		-60.70
12/08/2024		Treasury-File#24-09-Charged Back to...	GENERAL GOVERNMENT:Administration	-447.74
	Receiver General	HST Rebate		-49.46
12/08/2024		Treasury-File#24-15-Charged Back to...	GENERAL GOVERNMENT:Administration	-666.53
	Receiver General	HST Rebate		-73.62
12/08/2024		Treasury-File#24-17-Charged Back to...	GENERAL GOVERNMENT:Administration	-549.50
	Receiver General	HST Rebate		-60.70
12/08/2024		Treasury-File#24-23-Charged Back to...	GENERAL GOVERNMENT:Administration	-564.77
	Receiver General	HST Rebate		-62.38
12/08/2024		Treasury-File#24-26-Charged Back to...	GENERAL GOVERNMENT:Administration	-727.58
	Receiver General	HST Rebate		-80.37
12/08/2024		Treasury-File#24-27-Charged Back to...	GENERAL GOVERNMENT:Administration	-625.82
	Receiver General	HST Rebate		-69.13

Municipality of Markstay-Warren
Cash Disbursements
January 2025

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
12/08/2024	Receiver General	Treasury-File#24-29-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-676.70 -74.75
12/08/2024	Receiver General	Treasury-File#24-33-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-524.06 -57.89
12/08/2024	Receiver General	Treasury-File#24-03-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-778.46 -85.99
12/08/2024	Receiver General	Treasury-File#24-19-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-803.90 -88.80
12/08/2024	Receiver General	Treasury-File#24-20-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-803.90 -88.80
12/08/2024	Receiver General	Treasury-File#24-28-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-574.94 -63.51
12/08/2024	Receiver General	Treasury-File#24-02-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-936.19 -103.41
01/06/2025	Receiver General	Treasury-File#23-01-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-814.08 -89.92
01/06/2025	Receiver General	Treasury-File#23-02-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-844.61 -93.29
01/06/2025	Receiver General	Treasury-File#23-04-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-753.02 -83.18
01/06/2025	Receiver General	Treasury-File#23-06-Charged Back to... HST Rebate	GENERAL GOVERNMENT:Administration	-1,088.83 -120.27
TOTAL				-29,334.80
01/16/2025 A.J. Stone Co...				
01/03/2025	Receiver General	FD-Leak Plug Epoxy Sticks HST Rebate	PROTECTION SERVICES:Fire Department:Fire ...	-149.61 -16.53
TOTAL				-166.14
01/16/2025 ASSOC. of MU...				
01/01/2025	Receiver General	Annual Membership 2025 HST Rebate	GENERAL GOVERNMENT:Council	-1,882.86 -207.97
TOTAL				-2,090.83
01/16/2025 BIG MOUTH C...				
01/14/2025	GRANT - PAFO Receiver General	PAFO Grant-January Newsletter HST Rebate	GENERAL GOVERNMENT:Council	-432.25 -47.75
TOTAL				-480.00

Municipality of Markstay-Warren Cash Disbursements January 2025

Date	Name	Memo	Class	Paid Amount
01/16/2025 Bob's Service ...				
12/04/2024	Receiver General	PW-Tow Call-#338 Stuck	TRANSPORTATION SERVICES:Public Works:V...	-297.65
		HST Rebate		-32.88
12/11/2024	Receiver General	PW-#343-Incident of Dec.11/24-Winc...	TRANSPORTATION SERVICES:Public Works:V...	-1,389.03
		HST Rebate		-153.43
TOTAL				-1,872.99
01/16/2025 CGIS CENTRE				
01/01/2025	Receiver General	PW-Quarterly Fees	ENVIRONMENTAL SERVICES:Public Works	-486.07
		Bldg Control-Quarterly Fees	PROTECTION SERVICES:Building Control	-972.13
		Admin-Quarterly Fees	GENERAL GOVERNMENT:Administration	-1,401.02
		HST Rebate		-315.82
TOTAL				-3,175.04
01/16/2025 CITY GREATE...				
12/17/2024	Receiver General	Markstay Water-monthly service agre...	ENVIRONMENTAL SERVICES:Markstay Water	-6,513.76
		Warren Water-monthly service agree...	ENVIRONMENTAL SERVICES:Warren Water	-8,913.56
		Warren Sewer-monthly service agree...	ENVIRONMENTAL SERVICES:Public Works:Sto...	-1,714.14
		HST Rebate		-1,893.38
TOTAL				-19,034.84
01/16/2025 Taxpayer				
12/31/2024		Refund Utility Account 215300-003 O...	ENVIRONMENTAL SERVICES:Warren Water	-814.30
TOTAL				-814.30
01/16/2025 CO-OP REGIO...				
12/17/2024	Receiver General	PW-Warren Garage-Colored Fuel	TRANSPORTATION SERVICES:Public Works:W...	-917.16
		HST Rebate		-101.31
12/17/2024	Receiver General	PW-Warren Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:W...	-2,060.89
		HST Rebate		-227.64
12/17/2024	Receiver General	FD-Awrey Station Furnace Oil	PROTECTION SERVICES:Fire Department:Awre...	-450.44
		HST Rebate		-49.75
01/14/2025	Receiver General	PW-Warren Garage-No Lead Gas	TRANSPORTATION SERVICES:Public Works:W...	-1,284.82
		HST Rebate		-141.92
01/15/2025	Receiver General	PW-Warren Garage-Clear Diesel	TRANSPORTATION SERVICES:Public Works:W...	-2,033.51
		HST Rebate		-224.61

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
01/15/2025	Receiver General	PW-Warren Garage-Colored Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-1,530.62 -169.07
TOTAL				-9,191.74
01/16/2025 CUBEIT Portab...				
01/13/2025	Receiver General	Admin-Library Move Storage HST Rebate	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-262.65 -29.01
TOTAL				-291.66
01/16/2025 Dependable Fir...				
12/13/2024	Receiver General	FD-Unit 1531- Replacement Ladder H... HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-430.86 -47.59
TOTAL				-478.45
01/16/2025 EDGEWORX S...				
11/27/2024	Receiver General	Admin-2nd half of project implementat... HST Rebate	GENERAL GOVERNMENT:Administration	-8,242.56 -910.44
12/01/2024	Receiver General	Admin-Jump Cloud-25 Users HST Rebate	GENERAL GOVERNMENT:Administration	-432.48 -47.77
12/02/2024	Receiver General	Admin-Professional Servises Support HST Rebate	GENERAL GOVERNMENT:Administration	-5,495.04 -606.96
12/12/2024	Receiver General	Admin-Hardware for St Thomas Scho... HST Rebate	GENERAL GOVERNMENT:Administration:Warren	-12,988.40 -1,434.64
TOTAL				-30,158.29
01/16/2025 Evercool Ice C...				
01/13/2025	GRANT - Senior... Receiver General	Seniors Community Grant-Catering J... HST Rebate	GENERAL GOVERNMENT:Council	-773.38 -85.42
TOTAL				-858.80
01/16/2025 FEDERATION ...				
01/01/2025	Receiver General	2025 Annual Membership HST Rebate	GENERAL GOVERNMENT:Council	-847.48 -93.61
TOTAL				-941.09

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

Date	Name	Memo	Class	Paid Amount
01/16/2025	FLUENT INFO...			
01/01/2025	Receiver General	FD-Pager and Response APP for Fire... HST Rebate	PROTECTION SERVICES:Fire Department	-356.16 -39.34
TOTAL				-395.50
01/16/2025	G. STEPHEN ...			
07/09/2024	Receiver General	Legal Fees File#75228 HST Rebate	PLANNING AND DEVELOPMENT	-725.04 -80.09
TOTAL				-805.13
01/16/2025	GRAND & TOY			
11/12/2024	Receiver General	Admin-Assessment Roll Binders HST Rebate	GENERAL GOVERNMENT:Administration	-150.43 -16.62
01/06/2025	Receiver General	Admin-Various Office Supplies HST Rebate	GENERAL GOVERNMENT:Administration	-813.97 -89.91
TOTAL				-1,070.93
01/16/2025	Intact Public E...			
10/31/2024		PW-Legal Fees-Claim#P3005538	ENVIRONMENTAL SERVICES:Public Works	-1,642.00
TOTAL				-1,642.00
01/16/2025	Temp employee			
01/13/2025		Library & Planning Board Move	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-725.00
TOTAL				-725.00
01/16/2025	JL RICHARDS ...			
01/09/2025	Receiver General	Project#32599-000.1 OPA Rezoning HST Rebate	PLANNING AND DEVELOPMENT	-1,010.29 -111.59
TOTAL				-1,121.88

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/16/2025	Administration employee			
12/31/2024		Admin-Usage of Personal Phone	GENERAL GOVERNMENT:Administration	-150.00
	GRANT - Senior...	Senior Community Crant-Rental Dec....	GENERAL GOVERNMENT:Council	-40.00
	GRANT - Senior...	Senior Community Grant-M.Serre-Mu...	GENERAL GOVERNMENT:Council	-700.00
TOTAL				-890.00
01/16/2025	Leuschen Tran...			
12/23/2024	GRANT - Senior...	Seniors Community Grant-Bus Servic...	GENERAL GOVERNMENT:Council	-574.94
	Receiver General	HST Rebate		-63.51
TOTAL				-638.45
01/16/2025	MARKSTAY EL...			
12/17/2024		Arena-LULA Elevator Mtce	RECREATION & CULTURAL SERVICES:Arena/...	-200.00
		Arena-Quarterly Billing-emergency ph...	RECREATION & CULTURAL SERVICES:Arena/...	-72.00
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-35.36
TOTAL				-307.36
01/16/2025	MFOA			
01/01/2025		2025 Annual Membership	GENERAL GOVERNMENT:Administration	-330.72
	Receiver General	HST Rebate		-36.53
TOTAL				-367.25
01/16/2025	MUNICIPAL E...			
01/01/2025		2025 Municipal Contribution	GENERAL GOVERNMENT:Council	-80.14
	Receiver General	HST Rebate		-8.85
TOTAL				-88.99

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
01/16/2025	NEPSMAA/NEF...			
01/09/2025	Receiver General	FD-Fire Chief-NEFEC 2025 Conferen... HST Rebate	PROTECTION SERVICES:Fire Department	-671.62 -74.18
01/09/2025	Receiver General	FD-NEFEC Conference March 38-30/... HST Rebate	PROTECTION SERVICES:Fire Department	-671.62 -74.18
01/09/2025	Receiver General	FD-NEFEC Conference March 28-30/... HST Rebate	PROTECTION SERVICES:Fire Department	-773.38 -85.42
01/09/2025	Receiver General	FD-Instructor 1 and Safety Officer Tra... HST Rebate	PROTECTION SERVICES:Fire Department:Fire ...	-3,093.50 -341.70
TOTAL				-5,785.60
01/16/2025	Northern Melc...			
11/14/2024	Receiver General	Admin-Copier Usage HST (ON) on purchases (Input Tax Cr...	GENERAL GOVERNMENT:Administration	-526.66 -68.47
TOTAL				-595.13
01/16/2025	Northpoint Co...			
11/28/2024	Receiver General	Admin-Rico Printer Lease HST Rebate	GENERAL GOVERNMENT:Administration	-720.46 -79.58
TOTAL				-800.04
01/16/2025	ONTARIO GOO...			
01/01/2025	Receiver General	2025 Annual Membership HST Rebate	ENVIRONMENTAL SERVICES:Public Works	-771.30 -85.19
TOTAL				-856.49
01/16/2025	Ontario Library...			
01/06/2025	Receiver General	Library-Overdrive - 1 year HST Rebate	RECREATION & CULTURAL SERVICES:Library	-1,421.08 -156.97
TOTAL				-1,578.05

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/16/2025 Ontario Municip...				
01/01/2025	Receiver General	2025 Annual Membership HST Rebate	GENERAL GOVERNMENT:Administration	-648.26 -71.60
TOTAL				-719.86
01/16/2025 R.V. ANDERSO...				
10/09/2024	GRANT - Marks... Receiver General	PW-Markstay Street Revitalization Se... HST Rebate	TRANSPORTATION SERVICES:Public Works:H...	-40,363.67 -4,458.40
11/08/2024	GRANT - Marks... Receiver General	PW-Markstay Street Revitalization-Se... HST Rebate	TRANSPORTATION SERVICES:Public Works:H...	-22,317.98 -2,465.15
12/12/2024	GRANT - Marks... Receiver General	PW-Consulting Fees-Oct.26-Nov.29/2... HST Rebate	TRANSPORTATION SERVICES:Public Works:H...	-20,177.42 -2,228.71
12/17/2024	Receiver General	PW-Services Oct.26-Nov.29/24-Leefth... HST Rebate	TRANSPORTATION SERVICES:Public Works:Br...	-14,480.45 -1,599.45
TOTAL				-108,091.23
01/16/2025 Administration employee				
12/31/2024	Receiver General	PW-Use of Personal Cell Phone for 2... PW-PPE Allowance Refund PW-Mileage to Garson -Lic Plate Ren... HST Rebate	ENVIRONMENTAL SERVICES:Public Works ENVIRONMENTAL SERVICES:Public Works ENVIRONMENTAL SERVICES:Public Works	-150.00 -100.02 -25.95 -13.91
TOTAL				-289.88
01/16/2025 SPECTRUM G...				
01/14/2025	Receiver General	FD-Pager Battery Chargers/Power Su... HST Rebate	PROTECTION SERVICES:Fire Department	-83.34 -9.21
TOTAL				-92.55
01/16/2025 PW employee				
12/31/2024	Receiver General	PW-2024 Clothing Allowance HST Rebate	ENVIRONMENTAL SERVICES:Public Works	-436.28 -48.19
TOTAL				-484.47

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/16/2025	STOKES INTE...			
12/13/2024	Receiver General	Admin-Municipal Crests to Identify E... HST Rebate	GENERAL GOVERNMENT:Administration	-615.59 -68.00
TOTAL				-683.59
01/16/2025	Sudbury Stude...			
11/30/2024	Receiver General	PW-Taxi-Leafink Bridge- Nov 2024 HST Rebate	TRANSPORTATION SERVICES:Public Works:Br...	-1,620.96 -179.04
TOTAL				-1,800.00
01/16/2025	SUNWIRE INC.			
01/14/2025	Receiver General	Phone System Move HST Rebate	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-557.14 -61.54
TOTAL				-618.68
01/16/2025	TOWN OF SMI...			
12/09/2024	Receiver General	FD:Fire Dispatching and 911 Services... HST Rebate	PROTECTION SERVICES:Fire Department	-11,035.39 -1,218.92
TOTAL				-12,254.31
01/16/2025	TRANS CANAD...			
11/06/2024	Receiver General	FD-Recharge Training Fire Extinguish... HST Rebate	PROTECTION SERVICES:Fire Department:Fire ...	-274.41 -30.31
TOTAL				-304.72
01/16/2025	TRUE 802 WIR...			
12/15/2024	Receiver General	PW-Internet FD-Internet HST Rebate	ENVIRONMENTAL SERVICES:Public Works PROTECTION SERVICES:Fire Department	-203.52 -152.63 -39.34
TOTAL				-395.49

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

Date	Name	Memo	Class	Paid Amount
01/16/2025 Tumbleweed P...				
01/01/2025	Receiver General	Annual Subscription HST Rebate	RECREATION & CULTURAL SERVICES:Library	-711.30 -78.57
TOTAL				-789.87
01/16/2025 Turbo Mobile S...				
10/15/2024	Receiver General	FD-Unit 1543-Annual Repairs as Quot... HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-2,035.20 -224.80
12/11/2024	Receiver General	FD-Unit#1541-Annual Inspection HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-1,597.63 -176.47
01/09/2025	Receiver General	FD-#1511-Work Light Repair, heater f... HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-835.40 -92.28
01/09/2025	Receiver General	FD-Unit 1511-Replace Heater Fan Mo... HST Rebate	PROTECTION SERVICES:Fire Department:Vehi...	-254.40 -28.10
TOTAL				-5,244.28
01/16/2025 ULINE CANAD...				
01/06/2025	Receiver General	MUF -Planning Board Desks HST Rebate	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-3,773.05 -416.76
TOTAL				-4,189.81
01/16/2025 Workforce Inc.				
12/19/2024	Receiver General	Treasury-Temporary Employee HST Rebate	GENERAL GOVERNMENT:Administration	-1,194.95 -131.99
TOTAL				-1,326.94
01/16/2025 JL RICHARDS ...				
01/09/2025	Receiver General	Project#32599-000.1 OPA Rezoning HST Rebate	PLANNING AND DEVELOPMENT	-684.72 -75.63
TOTAL				-760.35

Municipality of Markstay-Warren
Cash Disbursements
January 2025

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
01/16/2025	Administration employee			
01/10/2025	GRANT - Senior... Receiver General	Senior Community Grant-Meal Suppli... HST Rebate	GENERAL GOVERNMENT:Council	-168.02 -18.56
TOTAL				-186.58
01/22/2025	Parade volunteer			
12/31/2024		Rec-Markstay Santa Parade Expense...	RECREATION & CULTURAL SERVICES	-232.12
TOTAL				-232.12
01/22/2025	CO-OP REGIO...			
11/06/2024	Receiver General	FD-Awrey Firehall-Furnace Oil HST Rebate	PROTECTION SERVICES:Fire Department:Awre...	-285.23 -31.51
12/23/2024	Receiver General	PW-M.Garage-No Lead Gas HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-1,284.63 -141.90
12/23/2024	Receiver General	PW-M.Garage-Clear Diesel HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-2,147.15 -237.17
12/31/2024		PW-Finance Charge	ENVIRONMENTAL SERVICES:Public Works	-12.37
01/08/2025	Receiver General	FD-Awrey Station-Furnace Oil HST Rebate	PROTECTION SERVICES:Fire Department:Awre...	-532.65 -58.83
01/09/2025	Receiver General	Arena-12 Bags of Water Softener	RECREATION & CULTURAL SERVICES:Arena/...	-107.88
	Receiver General	Library-Concrete Screws	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-11.18
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-14.02
	Receiver General	HST Rebate		-1.24
TOTAL				-4,865.76
01/22/2025	LISE PILKEY			
01/22/2025		Multi Use-Cleaning Jan 25	GENERAL GOVERNMENT:Rentals:39 Lafontain...	-1,075.00
		Municipal Office-Cleaning Jan 25	GENERAL GOVERNMENT:Administration:Markst...	-546.96
	Receiver General	FD-Markstay Station-Cleaning Jan 25	PROTECTION SERVICES:Fire Department:Mark...	-546.96
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-139.75
	Receiver General	HST Rebate		-120.83
TOTAL				-2,429.50

Municipality of Markstay-Warren
Cash Disbursements
January 2025

Date	Name	Memo	Class	Paid Amount
01/22/2025 Food Bank Volunteer				
12/31/2024		Warren Food Bank-Purchases May-D...	PROTECTION SERVICES:Foodbank	-1,682.01
TOTAL				-1,682.01
01/22/2025 CASH				
12/31/2024		Council-Cake-Swearing in New Member	GENERAL GOVERNMENT:Council	-30.00
		Markstay Santa Claus Parade Supplie...	RECREATION & CULTURAL SERVICES	-81.37
		FD-33 Cases of Water	PROTECTION SERVICES:Fire Department:Fire ...	-100.00
		Admin-Wireless Keyboard & Mouse	GENERAL GOVERNMENT:Administration	-50.87
		PW-M.Drouin-Medical Form	ENVIRONMENTAL SERVICES:Public Works	-100.00
	GRANT - Senior...	Seniors Grant-Meat for Dec/24 Event	GENERAL GOVERNMENT:Council	-65.00
		Admin-Pop for Office	GENERAL GOVERNMENT:Administration	-31.15
	Receiver General	HST Rebate		-14.61
01/21/2025		Ccl-2 Registered Letters	GENERAL GOVERNMENT:Council	-26.75
	Receiver General	HST Rebate		-2.95
TOTAL				-502.70
01/28/2025 CAMBRIAN TR...				
10/25/2024		FD-Unit 1543-Tie Rod Crosstube	PROTECTION SERVICES:Fire Department:Vehi...	-603.45
	Receiver General	HST Rebate		-66.66
11/25/2024		FD-Unit #1543-Parts ordered-steering...	PROTECTION SERVICES:Fire Department:Vehi...	-407.04
	Receiver General	HST Rebate		-44.96
12/30/2024		PW-Western Star	TRANSPORTATION SERVICES:Public Works:V...	-2,567.00
	Receiver General	HST Rebate		-283.54
01/08/2025		PW-Freightliner Repairs	TRANSPORTATION SERVICES:Public Works:V...	-68.34
	Receiver General	HST Rebate		-7.55
TOTAL				-4,048.54
01/28/2025 WAMCO				
12/31/2024		PW-Markstay Garage-Repair Leaking...	TRANSPORTATION SERVICES:Public Works:M...	-1,079.79
	Receiver General	HST Rebate		-119.27
TOTAL				-1,199.06

Municipality of Markstay-Warren
Cash Disbursements
January 2025

Date	Name	Memo	Class	Paid Amount
01/29/2025 ADT BY TELUS				
01/15/2025	Receiver General	Arena-Fire Alarm Monitoring-Jan-Mar... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-80.88 -10.51
TOTAL				-91.39
01/29/2025 Amazon.com.ca				
01/14/2025	Receiver General	Library & Offices-Water Cooler HST Rebate	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-335.66 -37.08
01/14/2025	Receiver General	Admin-large Envelopes HST Rebate	GENERAL GOVERNMENT:Administration	-34.49 -3.81
01/14/2025	Receiver General	Admin-Window Envelopes HST Rebate	GENERAL GOVERNMENT:Administration	-162.01 -17.89
01/14/2025	Receiver General	Ccl-Journal Notebook HST Rebate	GENERAL GOVERNMENT:Council	-29.63 -3.27
01/14/2025	Receiver General	Council-Journal Notebooks HST Rebate	GENERAL GOVERNMENT:Council	-266.69 -29.46
TOTAL				-919.99
01/29/2025 CITY GREATE...				
12/31/2024		Markstay Water-monthly service agre... Warren Water-monthly service agree... Warren Sewer-monthly service agree...	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water ENVIRONMENTAL SERVICES:Public Works:Sto...	-6,513.76 -8,913.56 -1,714.14
	Receiver General	HST Rebate		-1,893.38
01/06/2025		M.Water-Annual Inspections W.Water-Annual Inspections W.Sewwer-Annual Inspections	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water ENVIRONMENTAL SERVICES:Warren Sewer	-354.00 -484.42 -93.17
01/06/2025		M.Water-Internet Connection for Facil... W.Water-Internet Connection for Facil...	ENVIRONMENTAL SERVICES:Markstay Water ENVIRONMENTAL SERVICES:Warren Water	-29.74 -29.75
01/16/2025		W.Sewer-Internet Connection for Faci... M.Water0Mtce Contract-Additional Se...	ENVIRONMENTAL SERVICES:Warren Sewer ENVIRONMENTAL SERVICES:Markstay Water	-29.75 -474.00
TOTAL				-20,529.67
01/29/2025 CO-OP REGIO...				
11/04/2024	Receiver General	Arena-Salt Melt HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-89.90 -11.69
TOTAL				-101.59

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

Date	Name	Memo	Class	Paid Amount
01/29/2025	DE LAGE LAN...			
01/16/2025	Receiver General	Admin-Mailing System-Feb.15-May.1... HST Rebate	GENERAL GOVERNMENT:Administration	-156.49 -17.28
TOTAL				-173.77
01/29/2025	EDGEWORX S...			
01/01/2025	Receiver General	Admin-Computer & Email Security Au... HST Rebate	GENERAL GOVERNMENT:Administration	-640.07 -70.70
01/13/2025	Receiver General	Library Move-Travel & Accomodation... HST Rebate	GENERAL GOVERNMENT:Rentals:Ecole St-Tho...	-1,044.15 -115.33
TOTAL				-1,870.25
01/29/2025	EMSON MECH...			
01/13/2025	Receiver General	Arena/Hall-Plumbing Hook Up for Co... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-440.34 -57.24
TOTAL				-497.58
01/29/2025	FEDERATION ...			
01/21/2025	Receiver General	Lib-2025 Membership Fee HST Rebate	RECREATION & CULTURAL SERVICES:Library	-67.54 -7.46
TOTAL				-75.00
01/29/2025	FIREHALL BO...			
01/22/2025	Receiver General	FD-Incident Safety Officer Training M... HST Rebate	PROTECTION SERVICES:Fire Department:Fire ...	-294.37 -32.52
TOTAL				-326.89

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/29/2025	Fountain Tire			
01/07/2025	Receiver General	PW-#375- Tire/Valve/Change HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-527.52 -58.27
01/10/2025	Receiver General	PW-#345-2 Tires/Valves/Changeover HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-941.13 -103.95
TOTAL				-1,630.87
01/29/2025	J.Gauthier Tru...			
11/02/2024	Receiver General	PW-Moved from flooding issue to pit f... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-356.16 -39.34
01/12/2025	Receiver General	PW-Excavator move from Markstay to... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-356.16 -39.34
TOTAL				-791.00
01/29/2025	K. SMART ASS...			
12/23/2024	Receiver General	Environmental-Drainage Supt- Budget... HST Rebate	ENVIRONMENTAL SERVICES:Public Works:Dra...	-58.52 -6.46
TOTAL				-64.98
01/29/2025	Manitoulin-Sud...			
01/01/2025		Monthly Apportionment-January Monthly Apportionment-January	PROTECTION SERVICES SOCIAL AND FAMILY SERVICES	-35,901.75 -19,736.16
TOTAL				-55,637.91
01/29/2025	MASLACK			
01/03/2025	Receiver General	Pw-M.Garage-Misc Supplies HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-660.28 -72.93
01/15/2025	Receiver General	PW-W.Garage-Misc Supplies HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-700.72 -77.40
01/15/2025	Receiver General	PW-W.Garage-Hose Wrap HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-17.34 -1.92
01/15/2025	Receiver General	PW-M.Garage-Misc Supplies HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-742.19 -81.98
TOTAL				-2,354.76

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/29/2025	MCDOWELL B...			
01/08/2025	Receiver General	PW- 20XT Float Trailer Purchase HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-44,977.92 -4,968.08
TOTAL				-49,946.00
01/29/2025	ORKIN	Pest Control for the month of Dec 2...		
12/31/2024		Warren Golden Age Club	GENERAL GOVERNMENT:Rentals:40 Rutland G...	-43.20
		Warren Water Plant	ENVIRONMENTAL SERVICES:Warren Water	-49.46
		Warren Landfill Site	ENVIRONMENTAL SERVICES:Waste Managem...	-49.46
		Markstay Garage	TRANSPORTATION SERVICES:Public Works:M...	-49.46
		Warren Municipal Office	GENERAL GOVERNMENT:Administration:Warren	-49.46
		Warren Station	PROTECTION SERVICES:Fire Department:Warr...	-49.46
		Awrey Station	PROTECTION SERVICES:Fire Department:Awre...	-49.46
		Markstay Station	PROTECTION SERVICES:Fire Department:Mark...	-49.46
		Arena/Hall	RECREATION & CULTURAL SERVICES:Arena/...	-48.60
		Warren Garage	TRANSPORTATION SERVICES:Public Works:W...	-49.46
		Seniors Club	GENERAL GOVERNMENT:Rentals:8 Church St -...	-43.20
		Markstay Office	GENERAL GOVERNMENT:Administration:Markst...	-49.46
		Markstay Water	ENVIRONMENTAL SERVICES:Markstay Water	-49.46
	Receiver General	HST (ON) on purchases (Input Tax Cr...		-17.55
	Receiver General	HST Rebate		-50.54
TOTAL				-697.69
01/29/2025	PICKARD CON...			
12/31/2024	Receiver General	M.Water-Valve Repair at M.Garage-st... HST Rebate	ENVIRONMENTAL SERVICES:Markstay Water	-1,453.13 -160.51
TOTAL				-1,613.64
01/29/2025	Public Health ...			
01/01/2025		Municipal Levy - Jan 2025	HEALTH SERVICES	-14,071.25
TOTAL				-14,071.25

**Municipality of Markstay-Warren
Cash Disbursements
January 2025**

Date	Name	Memo	Class	Paid Amount
01/29/2025	R.V. ANDERSO...			
01/13/2025	GRANT - Marks... Receiver General	Prof.Services-Nov.30-Dec.27/24-Mark... HST Rebate	TRANSPORTATION SERVICES:Public Works:H...	-2,505.02
01/13/2025	Receiver General	PW-PRof.Services-Leeftink Bridge-N... HST Rebate	TRANSPORTATION SERVICES:Public Works:Br...	-276.70 -742.85 -82.05
TOTAL				-3,606.62
01/29/2025	SPECTRUM G...			
11/08/2024	Receiver General	FD-Batteries for Pagers HST Rebate	PROTECTION SERVICES:Fire Department	-105.16 -11.61
TOTAL				-116.77
01/29/2025	TESTMARK LA...			
12/27/2024	Receiver General	Arena-Potential Ammonia Leak testin... HST (ON) on purchases (Input Tax Cr...	RECREATION & CULTURAL SERVICES:Arena/...	-42.54 -5.53
TOTAL				-48.07
01/29/2025	THE WELD DO...			
01/14/2025	Receiver General	Library-Markstay-Install Starlink Anten... HST Rebate	RECREATION & CULTURAL SERVICES:Library	-244.22 -26.98
TOTAL				-271.20
01/29/2025	TRUE 802 WIR...			
01/15/2025	Receiver General	PW-Internet FD-Internet HST Rebate	ENVIRONMENTAL SERVICES:Public Works PROTECTION SERVICES:Fire Department	-203.52 -152.63 -39.34
TOTAL				-395.49

Municipality of Markstay-Warren
Cash Disbursements
 January 2025

Date	Name	Memo	Class	Paid Amount
01/29/2025 WEAVER SIM...				
12/06/2024	Receiver General	Admin-File#88705 HST Rebate	GENERAL GOVERNMENT:Administration	-686.88 -75.87
TOTAL				-762.75
01/29/2025 JANIX				
12/17/2024	Receiver General	Admin-Garbage Bags, Deodorizer HST Rebate	GENERAL GOVERNMENT:Administration:Markst...	-77.88 -8.60
01/07/2025	Receiver General	PW-W. Garage-Degreaser, T.paper, ... HST Rebate	TRANSPORTATION SERVICES:Public Works:W...	-721.42 -79.69
01/15/2025	Receiver General	PW-M.Garage-Hand Soap HST Rebate	TRANSPORTATION SERVICES:Public Works:M...	-18.31 -2.02
TOTAL				-907.92
01/29/2025 BRANDT				
11/05/2024	Receiver General	PW-Unit 365-Mthly Mtce HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-397.09 -43.86
11/05/2024	Receiver General	PW-W.Grader-Mthly Maintenance HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-307.91 -34.01
11/05/2024	Receiver General	PW-M.Grader-Mthly Maintenance HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-139.75 -15.44
12/02/2024	Receiver General	PW-W.Loader-Mthly Maintenance HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-322.52 -35.62
12/02/2024	Receiver General	PW-W.Grader-Mthly Mtce-November HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-855.41 -94.48
12/02/2024	Receiver General	PW-M.Grader-Mthly Mtce-November ... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-615.37 -67.97
12/02/2024	Receiver General	PW-Western Star-Shoe Assembly for ... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-2,321.15 -256.39
12/31/2024	Receiver General	PW-JD Loader-Trouble Shooting/Sup... HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-1,415.51 -156.35
12/31/2024		PW-Finance Charge	ENVIRONMENTAL SERVICES:Public Works	-33.45
01/06/2025	Receiver General	PW-W.Loader-Mthly Mtce Invoice HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-848.79 -93.75
01/06/2025	Receiver General	PW-W. Grader-Monthly Mtce Inv HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-255.99 -28.28
01/06/2025	Receiver General	PW-M.Grader-Mthly Mtce Invoice HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-259.55 -28.67
01/09/2025	Receiver General	PW-#365 Loader-Oil, Filter & Seal HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-212.60 -23.48
01/09/2025		PW-#338-Plow bits	TRANSPORTATION SERVICES:Public Works:V...	-1,369.48

Municipality of Markstay-Warren
Cash Disbursements
January 2025

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
	Receiver General	PW-#366-Plow bits HST Rebate	TRANSPORTATION SERVICES:Public Works:V...	-1,369.48 -302.53
TOTAL				-11,904.88
01/29/2025 UNITED STEEL...				
01/29/2025		Dues for September 2024-Outside W...	GENERAL GOVERNMENT	-639.46
01/29/2025		Dues-October 2024-PW & Rec	GENERAL GOVERNMENT	-882.35
01/29/2025		Dues-November 2024-PW & Rec	GENERAL GOVERNMENT	-574.08
01/29/2025		Dues-December 2024-PW & Rec	GENERAL GOVERNMENT	-653.07
TOTAL				-2,748.96
01/29/2025 UNITED STEEL...				
01/29/2025		Union Dues September 2024-Admin	GENERAL GOVERNMENT	-235.72
01/29/2025		Dues-October 2024-Admin	GENERAL GOVERNMENT	-159.23
01/29/2025		Dues-November 2024-Admin	GENERAL GOVERNMENT	-71.98
01/29/2025		Dues-December 2024-Admin	GENERAL GOVERNMENT	-71.98
TOTAL				-538.91
01/29/2025 Committee Member				
01/08/2025	GRANT - Senior...	Liquor Licence-Feb.8/25 Event-Senior...	GENERAL GOVERNMENT:Council	-150.00
	GRANT - Senior...	Decor-Etc for Feb.8/25 Event-Seniors...	GENERAL GOVERNMENT:Council	-444.99
	GRANT - Senior...	Prizes for Feb.8/25 Event-Senior Grant	GENERAL GOVERNMENT:Council	-203.50
	Receiver General	HST Rebate		-71.63
TOTAL				-870.12
01/29/2025 Dave Poulin/Alison McDonald				
01/08/2025	GRANT - Senior...	Musical Performance- Event on Feb.8...	GENERAL GOVERNMENT:Council	-1,000.00
TOTAL				-1,000.00
01/29/2025 Taxpayer				
01/29/2025		Refund PAP-Property Sold	GENERAL GOVERNMENT:Administration	-192.87
TOTAL				-192.87



Sudbury East Building and By-law Services (SEBBS)

Report for the Consideration by Council

*Shared Services in the Municipalities of French River, Killarney, St.-Charles, and
Markstay-Warren*

2024 Fourth Quarter Report

OBJECTIVE To update Council on the initiatives and activities of the Bylaw Department

BACKGROUND:

The quarterly activity report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Bylaw Services department to Council and ratepayers.

ANALYSIS:

The Bylaw Service Department upholds the bylaws governing our municipality and works to identify problems within our current by-laws and present solutions and revisions to Council. Highlights of activities are included within the report.

MUNICIPAL LAW ENFORCEMENT REPORT

Information Regarding By-law Enforcement and Reporting

- Animal Control issues were the most frequent complaints with significant activity in Q4 due to enforcement of the Responsible Animal Ownership By-Law.
- Property Standards: High volume during summer months, driven by inspections and property maintenance concerns.
- Minimal Issues: Noise control, traffic, open burning, and snow removal had little to no activity.
- Public Awareness Effect: Complaints tend to rise when residents see the by-law department actively working in their area.

Training/Conferences/Certification

- Junior and Senior MLEO attended training and acquired ASP Tactical Baton Certification, Municipal Law Enforcement Canine Self Defence Certification as well as Officer Escape to Gain Safety Self Defence Certification.

COMPLAINTS BY CATEGORY:

Complaints <small>*Only formal complaints are tracked*</small>	Q1	Q2	Q3	Q4	2024
Animal	-	2	5	15	22
Noise Control	-	-	-	-	-
Property Standards	-	4	10	2	16
Traffic Control	-	-	-	-	-
Open Burning	-	1	-	-	1
Snow Removal	-	-	-	1	1
Zoning	-	-	1	5	6
Other*	-	3	-	2	5
GRAND TOTAL	-	10	16	25	51

*Other represents any by-law categories not included in the rest of the table. e.g. STR, signage, etc.

Respectfully Submitted by:

Kevin Benvenuti
Manager of By-Law Services

Approved by:

Andrea Tarini
SEBBS Director

Municipality of Markstay-Warren

Building Controls and Bylaw Department
For Consideration by Council

RE: Building and Bylaw Report
Fourth Quarter 2024

OBJECTIVE: To update Council on the initiatives and activities of the Building Control and Bylaw Department.

BACKGROUND:

The quarterly activity report was developed to provide interim updates on activities as an ongoing effort to be able to communicate the activities, initiatives and impact of the Building Controls and Bylaw Services to Council and ratepayers.

ANALYSIS:

The Building Controls Department is responsible for administering and enforcing the Ontario Building Code Act and its Regulations and the Zoning By-law. This is done through plans examination, issuing the appropriate building permits and conducting site visits at various stages of construction. The Bylaw Service Department upholds the bylaws governing the municipality. Highlights of activities are included within the report.

LINKS TO STRATEGIC PLANS:

- **Ensure Community Safety**
- **Ensure timely knowledge of policies, By-Laws, and Building Controls**
- **Provide personalized and efficient customer service**

Respectfully submitted by Andrea Tarini – Director of SEBBS/ Chief Building Official

BUILDING CONTROLS DEPARTMENT REPORTING

Training, Conferences/Meetings, and Highlights for this quarter

None.

Quarterly update:

2024 was an excellent year for building in the Municipality. An excellent amount of new housing starts for the area, along with higher than normal numbers in renovations show that owners are investing in their properties.

BUILDING PERMITS ISSUED YTD COMPARISON (Jan - Dec)

Type of Permit	2024 Permit Information		2023 Permit Information		2022 Permit Information	
	Permits Issued	Construction Value	Permits Issued	Construction Value	Permits Issued	Construction Value
<u>Residential Construction</u>						
New Building Construction	13	\$3,706,280.00	9	\$2,342,111	2	\$338,800
Secondary Dwelling	0	\$0.00				
New Accessory Structure	13	\$585,920.00	16	\$616,240	5	\$394,000
New Accessory Structure with plumbing	0	\$0.00				
Install/Erect/Replace	5	\$92,520.00	23	\$215,947	9	\$724,675
Renovation/Alter/Repair	21	\$1,189,480.00	19	\$298,703	13	\$378,520
Renovation/Alter/Repair with plumbing	0	\$0.00				
Demolish	1	\$1,000.00	3	\$4,000	4	\$138,800
Addition	2	\$45,066.00	8	\$351,000	6	\$169,411
Addition with plumbing	0	\$0.00				
Siding	0	\$0.00				
Weeping tile	0	\$0.00				
Total Res. Construction	56	\$5,620,266.00	78	\$3,874,001	49	\$3,320,966
<u>Other Construction</u>						
Commercial	0	\$0.00	1	\$2,000	1	\$1,400
Industrial	0	\$0.00	2	\$52,500	0	\$0
Government/Institutional	4	\$376,500.00	1	\$45,000	0	\$0
Total Other Construction	4	\$376,500.00	4	\$99,500	1	\$1,400
Total Construction	58	\$5,996,766	82	\$3,928,501	50	\$3,322,366
Building Permit Fees	\$64,822.62		\$47,760.69		\$40,465.72	

PERMIT STATS BY QUARTER

Type of Permit	1 st Quarter		2 nd Quarter		3 rd Quarter		4 th Quarter	
	Permits Issued	Value	Permits Issued	Value	Permits Issued	Value	Permits Issued	Value
Residential Construction	4	\$234,807	33	\$4,526,686	13	\$491,200	5	\$367,573
Commercial	0	\$0	0	\$0	0	\$0	0	\$0
Industrial	0	\$0	0	\$0	0	\$0	0	\$0
Government/Institutional	0	\$0	2	\$190,000	1	\$6,500	1	\$180,000
Total Construction	4	\$234,807	35	\$4,716,686	14	\$497,700	6	\$547,573
Building Permit Fees YTD	\$2,828.07		\$51,141.80		\$6,577.00		\$4,275.75	

BUILDING CONTROLS STATISTICS

Item	Q1	Q2	Q3	Q4	2024 Year to Date	2023 Total	2022 Total	2021 Total	2020 Total
Applications	6	42	10	10	68				
Permits Issued	4	35	14	5	58	82	50	82	58
House Permit - Average working days to issue	NA*	NA*	10	8	NA				
Actual House Building Permits issued	4	33	13	5	55	78	48	82	56
Small Building - Average working days to issue	0	0	6	0	6				
Actual Small Building Permits issued	0	0	1	0	1	4	1	0	2
Large Building - Average working days to issue	0	6	0	0	6				
Actual Large Building Permits issued	0	2	0	0	2	0	0	0	0
Complex Building Average working days to issue	0	0	0	0	0				
Actual Complex Building Permits issued	0	0	0	0	0	0	0	0	0
Total Inspections	NA*	NA*	79	65	NA				

***Complete information is not available and therefore numbers are not reported.**

- Inspections include, but are not limited to, preconstruction site inspection, footings, foundation, drainage/weeping tile, concrete slab, plumbing rough-in, framing, insulation, vapor/air barrier, heating, occupancy, fire protection, final inspection.
- Average working days to issue a building permit are a measure of the service level of the building department. The Ontario Building Code prescribes the maximum time allowable to issue a building permit once the application is complete. House permits are to be issued in 10 business days, Small and Large Buildings are to be issued in 15 business days. Complex buildings are to be issued within 30 days.



THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

RESOLUTION

Agenda Item # 17.a
NO: 2025-RCM - _____

DATE: February 18, 2025

MOVED BY: _____

SECONDED BY: _____

RESULTS: CARRIED / DEFEATED

As presented by CAO, Kim Morris

"**WHEREAS**, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

WHEREAS, the Province of Ontario currently collects the Land Transfer Tax (L TT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and **WHEREAS**, the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

WHEREAS, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and further

WHEREAS, a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents."

1. **NOW THEREFORE BE IT RESOLVED THAT THE MUNICIPALITY OF MARKSTAY-WARREN COUNCIL** formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and



-
2. **THAT** Council for the Municipality of Markstay-Warren calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
 3. **THAT** this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and
 4. **THAT** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and further
 5. **THAT** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.



February 18, 2025

SENT VIA EMAIL

Attention: PRIME MINISTER JUSTIN TRUDEAU

At its Regular Council meeting on February 18th, 2025, Markstay-Warren Council passed the following motion:

"WHEREAS, municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

WHEREAS, the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

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WHEREAS, redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and further

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1. **NOW THEREFORE BE IT RESOLVED THAT THE MUNICIPALITY OF MARKSTAY-WARREN COUNCIL** formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and



2. **THAT** Council for the Municipality of Markstay-Warren calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and
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4. **THAT** copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and further
5. **THAT** copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Yours truly,

Kim Morris
Chief Administrative Officer
Municipality of Markstay-Warren

c.c.: Premier of Ontario, sent via-e-mail
Minister of Finance, sent via-e-mail
Minister of Municipal Affairs and Housing
Local MPS, sent via-email
Provincial MPPS, sent via-email
All Ontario Municipalities, sent via-e-mail
Federation of Canadian Municipalities (FCM), sent via e-mail
Municipalities of Ontario (AMO), sent via e-mail

TO: Council
FOR: Decision
DEPARTMENT: Finance
DATE: Tuesday, January 29, 2025

SUBJECT : Resolution to approve Pre-Budget Spending for 2025

Objective

To approve spending prior to Budget approval

Recommendation

WHEREAS the Corporation of the Municipality of Markstay-Warren finalizes the annual budget providing for expenditures from year to year;

AND WHEREAS expenditures will continue prior to the budget being finalized in a fiscal year;

BE IT RESOLVED THAT:

1. Until such time as Council gives final passage to the Corporation of the Municipality of Markstay-Warren 2025 Budget, municipal departments are hereby authorized to incur up to 50% of the previous year's approved expenditures for operating costs;
2. Capital expenditures sought prior to Council's setting of the 2025 Budget shall be brought forward for Council approval.
3. Municipal Department Heads be advised of this direction from Council.

THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN

By-Law 2025-03

Being a By-Law to Provide for an Interim Tax Levy for 2025

WHEREAS Section 317(1) of the Municipal Act, Chapter M.25, R.S.O. 2001, as amended, provides that the Council of a local municipality, before the adoption of the estimates for the year 2025 may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 317 (3) of said act provides that the amount levied on a property shall not exceed the prescribed percentage, or 50% if no percentage is prescribed, of the total amount of taxes for municipal and school purposes levied on the property for the previous year;

AND WHEREAS the Council of the Corporation of the Municipality of Markstay-Warren deems it expedient to provide for an interim levy in 2025;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN HEREBY ENACTS AS FOLLOWS:

1. Interim Tax Rates

1.1. That an interim tax levy for the year 2025 be levied on all classes of taxable properties in the municipality and that the amount levied on each property shall not exceed 50% of the total amount of annualized taxes for municipal and school purposes levied on the property for the previous year.

2. Due Dates

2.1. The said interim levy for all property tax classes shall become due and payable in two equal installments as follows:

- February 28th, 2025, 50% of the interim levy
- March 28th, 2025, the balance of the interim levy

2.2. Non-payment of the amount on the dates stated in accordance with this section shall constitute a default.

3. Notice of Taxes

3.1. The Tax Collector shall, no later than twenty-one (21) days prior to the due date of the first installment, mail or cause to be mailed to the address of residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes due and payable in accordance with this by-law.

4. Payment and Collection

- 4.1. Immediately after the due dates stated in Section 2.1 of this by-law, the Tax Collector shall immediately collect at once, by distress or otherwise under the provisions of the statutes, all such installments or parts thereof that have not been paid on or before the respective dates provided, together with the said percentage penalty charges as they are incurred.
- 4.2. The Tax Collector is hereby authorized to accept part payment from time to time on any taxes due, or to give receipt for such part payment provided that the acceptance of any such part payment shall not affect the collection of any percentage penalty charge imposed and collectable under this by-law with respect to non-payment of taxes or any installment thereof.

5. Method of Payment

- 5.1 Taxes shall be payable to the Corporation of the Municipality of Markstay-Warren and are payable:
 - 5.1.1 At the municipal office located at 21 Main Street South, Markstay by cash, cheque or interac (no credit cards);
 - 5.1.2 By mail to Box 79, Markstay, Ontario, P0M 2G0;
 - 5.1.3 Depositing post-dated cheques only in drop box located at the municipal office at 21 Main Street South, Markstay;
 - 5.1.4 By Internet/Telephone banking;
 - 5.1.5 By pre-authorized payments.

All payments to be made in Canadian Funds only.

6. Penalty and Interest

- 6.1. On all taxes of the interim levy, which are due and payable on February 28th, 2025, a penalty of 1.25% shall be added on March 1st, 2025, and on the first of every month thereafter that the taxes remain in default until December 31, 2025.
- 6.2. On all taxes of the interim levy which are due and payable on March 28th, 2025, a penalty of 1.25% shall be added on April 1st, 2025, and on the first of every month thereafter that the taxes remain in default until December 31, 2025.
- 6.3. On all taxes of the interim levy in default after December 31, 2025, interest shall be added at the rate of 1.25% on the first of every month thereafter of default.
- 6.4. On all other taxes in default on January 1, 2026, interest shall be added at the rate of 1.25% per month thereof, and all by-laws and parts of by-laws inconsistent with this provision are hereby rescinded.
- 6.5. Penalties and interest on all taxes of the interim levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.

6.6. At the discretion of the Treasurer, taxpayers choosing to make significant monthly installments through payment method 5.1.5 Pre-Authorized Payments, can have all interest and penalties waived from date of enrolment in plan.

7. Force and Effect

7.1. That all other by-laws or part of by-laws inconsistent with this by-law are hereby repealed.

7.2. That this by-law shall come into force and take effect immediately upon the final passing thereof.

READ A FIRST, SECOND AND THIRD

)

)

TIME AND FINALLY PASSED THIS

)

)

18th DAY OF FEBRUARY 2025

)

)

MAYOR

CLERK

**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN**

BY-LAW 2025-05

Being a by-law to outline a policy to compensate for Travel Expenses

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY
OF MARKSTAY-WARREN ENACTS AS FOLLOWS:**

- 1) That the following policy applies to all employees, members of committees, and Council.
- 2) That any previous By-law, Resolution, and/or policy, or parts thereof, in conflict with or contrary hereto or inconsistent herewith, be hereby repealed.
- 3) That this By-law shall come into force and take effect as of February 1, 2025.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED

THIS 18th DAY OF February 2025.

MAYOR

CLERK

1. SCOPE

This policy applies to all employees, members of committees, and Council.

2. POLICY

The policy of the Municipality of Markstay-Warren is to ensure that all employees are reimbursed for the cost of all reasonable business-related travel expenses incurred in the course of their employment.

3. PROCEDURE

Employees who travel for business purposes will be reimbursed for all reasonable out-of-pocket expense incurred relating to the travel. Business travel can include representation, meetings, workshops, and conferences.

Accommodation-related expenses will be reimbursed provided the accommodation is considered reasonable by the employee's supervisor. Employees shall confirm this with their supervisor prior to making any confirmed travel arrangements.

The actual cost with receipts for the following expenses shall be paid:

- Hotel/motel accommodation
- Parking (does not include parking violations)
- Taxi
- Registration

The meal allowance shall be to a maximum of \$100.00 for a full day of travel, including all taxes and gratuities. Where an employee is not claiming for a full day of meals, the following maximum per meal outlined below shall apply:

- Maximum breakfast reimbursement, including taxes and gratuities will be \$25.00 per day
- Maximum lunch reimbursement, including taxes and gratuities will be \$25.00 per day
- Maximum dinner reimbursement, including taxes and gratuities will be \$50.00 per day

Expenses relating to alcoholic beverages, dry cleaning, laundry services, or entertainment will not be reimbursed.

Ineligible and third-party expenses will not be reimbursed.

For the purpose of this policy, travel expenses will not include travel between an employee's home and their regular place of work.

Mileage for the use of an employee's personal vehicle for business-related purposes will be reimbursed in accordance with the guidelines set out in the federal Income Tax Act.

Mileage rates will be paid at 90% of the current CRA limits per the province of Ontario. These rates are subject to change annually.

Employees must submit a completed Expense Report form to their supervisor monthly. Detailed original receipts for all expenses must be attached. The Municipality will not accept credit card receipts that are

not backed up by a detailed receipt. No payment of expenses will be granted if receipts do not accompany expense reports. No claims will be accepted after sixty (60) days of the date of the expense.

Meal Meetings: (receipts required)

The Chief Administrative Officer shall have a budget allowance to invite visitors for meals in connection with Municipal business and such expense shall be borne by the Municipality and that a report of these activities will be included in the CAO's report to Council.

The CAO may delegate staff to represent the Municipality at meal meetings provided that a written approval is submitted. Such expenses shall be borne by the Municipality as budget permits.

Conferences, Conventions and Seminars:

Attendance at all conferences, conventions, seminars, or any event taking place shall be authorized by the CAO budget permitting.

4. **FORMS**

Travel Approval Authorization Report Form
Travel Expense Claim Form



Travel Approval Form

Employee Name:	Travel Dates:	Destination Address
Position Title:	Reason: Conference / Training / Meeting	

Estimated Expenses:

	Cost	Paid by P-Card	Paid by Accounts Payable	Paid by Third-Party	Advance Required
Rental					
Personal Vehicle KM _____					
Air					
Parking					
Gas					
Lodging					
Meals					
Registration					
Other _____					
Other _____					
Totals					

Signatures and Approvals

Prepared by		Signature Date:	
Print Name:			
Employee		Signature Date:	
Print Name:			
Supervisor/Manager		Signature Date:	
Print Name:			
CAO		Signature Date:	
Print Name: Kim Morris			
COUNCIL		Signature Date:	
Print Name:			



Travel Expense Claim

Employee Name:	Travel Dates:	Destination Address
Position Title:	Reason: Conference / Training / Meeting	

Actual Expenses:

	Cost	Paid by P-Card	Paid by Accounts Payable	Paid by Third-Party	Advance Required
Rental					
Personal Vehicle KM					
Air					
Parking					
Gas					
Lodging					
Meals					
Registration					
Other _____					
Other _____					
Totals					

Signatures

Prepared by		Signature Date:	
Print Name:			
Employee		Signature Date:	
Print Name:			
Supervisor/Manager		Signature Date:	
Print Name:			
CAO		Signature Date:	
Print Name:	Kim Morris		
COUNCIL		Signature Date:	
Print Name:			

NOTICE OF MOTION

TO: Council

DEPARTMENT: Council

DATE: January 24th, 2025

SUBJECT: Motion from Councillor Laura Schell

THAT the Municipality immediately create a Municipal Facebook Page.

This will allow us to get information out to the public quicker, such as surveys and other pertinent information. Our website can be difficult to navigate for some.

The fact is in this day and age, people go to social media first and this can be a way for us to halt the misinformation that is being spread.

Other Municipalities have successfully used this platform to ensure the truth is out there, to increase transparency and to halt the negative language. We need to follow suit.

NOTICE OF MOTION

TO: Council

DEPARTMENT: Council

DATE: January 24th, 2025

SUBJECT: Motion from Councillor Laura Schell

THAT acting Fire Chief, Vince Whynott, be appointed as Fire Chief under by-law 99-32 sec 5.1.

This past year the Markstay-Warren Fire Department has been through some troubling and trying times both for their leadership and the members.

Acting Chief Whynott has taken on the responsibilities of Chief after many years as Deputy Chief. He has proven he is capable and willing. He has the trust and respect of the members of the fire department. He has proven willing to work with current council and administration amid the Municipalities current situation. He has some great ideas for the future of the Fire Department and the Municipality.

This will benefit the Fire Department and the Municipality by avoiding any transition or disruption that may affect the stability of the Fire Department.

NOTICE OF MOTION

TO: Council

DEPARTMENT: Council

DATE: February 10, 2025

SUBJECT: Motion from Councillor Mark Corner

THAT the Municipal Social media pages / accounts be re-instated as active and maintained by staff within the office. Pages to include, but not limited to: Facebook, Instagram and X (formally Twitter).

We, Council and Municipal staff, need to be more transparent as to what is happening by providing up to date information directly to ratepayers. Social media is the fastest way to inform rate payers of road closures, emergency situations, and of what is happening in general. I would suggest that commenting on social media platforms be turned off, therefore it will strictly be for information purposes only.

NOTICE OF MOTION

TO: Council

DEPARTMENT: Council

DATE: February 11, 2025

SUBJECT: Motion from Councillor Berube

To enforce the speed of the traffic on Rutland Street in Warren which is currently at 40 kms.

NOTICE OF MOTION

TO: Council
DEPARTMENT: Council
DATE: February 11, 2025

SUBJECT: Motion from Councillor Mark Corner

That committee meetings be held at a time where it is possible for ratepayers and staff to attend committee meetings without affecting their regular duties / obligations during business hours.

Currently some of the committee's meet during the day (business hours), which conflicts with some workers and staff performing their duties (municipal workers and staff being taken out of the field or office). Ratepayers would like the opportunity to attend committee meetings to be informed of the decisions and keep up to date.

I recommend that the committee meetings be held no sooner than 5:00 during the week.

NOTICE OF MOTION

TO: Council
DEPARTMENT: Council
DATE: January 8th, 2025

SUBJECT : Motion from Councillor Bérubé

To change and clarify the By-law 2024-36 section 9 Schedule A It currently reads: Excessive barking, calling, whining , squawking or other similar noise making by any domestic pet or any other animal or bird kept or used for any purpose other than agricultural or other authorized work

New proposed version: No person shall emit or permit persistent barking, calling, whining, squawking or other similar persistent noise making by any domestic pet or any other animal or bird.

Please note that all legitimate farm animals are covered with protection of Section 4.1k